



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

**Legislative/Personnel Committee
of the Whole of the Effingham County Board
3rd Floor Board Room, Effingham County Building
Monday, December 8, 2025 at 2:00 p.m.**

LEGISLATIVE COMMITTEE OF THE WHOLE: David Campbell; Chairman, Jeremy Deters; Vice Chair, Josh Douthit, Tim Ellis, Chris Keller, Sandi Rich, Norbert Soltwedel, Doug McCain, Mike Buzzard

Committee Members Present: D. Campbell, J. Deters (late), J. Douthit, C. Keller, S. Rich, M. Buzzard

This meeting was called to order by Chair David Campbell.

1. Approve Minutes

- Member S. Rich made a motion to approve the minutes. Member M. Buzzard seconded. Unanimous. ***Motion carried.***

2. Unfinished Business

- None

3. New Business

- FY26 County Employee Handbook

The employee handbook was updated to reflect verbiage changes from the new laws with the State of Illinois. The changes were reviewed by the Aaron Jones, States Attorney. Member J. Douthit made a motion to recommend to the full board to approve the FY26 County Employee handbook. Member C. Keller seconded. Unanimous. ***Motion carried.***

- 2026 Meeting Schedule for Administrative Committee

This meeting schedule is for the new Administrative Committee of the Whole. The meeting dates will be the same as the former Legislative and Personnel committee which was held on the second Monday of the month at 2:00 p.m. Member J. Douthit made a motion to recommend to the full board to approve the 2026 meeting schedule for the Administrative Committee. Member M. Buzzard seconded. Unanimous. ***Motion carried.***

- County Board Representatives for UCCI, CIRMA and Hope Trust

Member N. Soltwedel requested this item be on the agenda. At a previous meeting he suggested to assign board members to attend or be the county board member representative for UCCI, CIRMA and Hope Trust. There was board discussion to not assign board members but seek volunteers to attend these meetings. Since Norbert was not present at this meeting the agenda item was tabled until the next committee meeting for discussion. Member S. Rich made a motion to table this agenda item to the administrative committee meeting. Member J. Douthit seconded. Unanimous. ***Motion carried.***

4. Appointments

- 5. Island Grove Drainage District – Christopher A. Probst (12/15/2025 – 09/03/2028)

Member J. Douthit made a motion to recommend to the full board to approve the appointment of Christopher A. Probst to the Island Grove Drainage District. Member C. Keller seconded. Unanimous. ***Motion carried.***

- Island Grove Drainage District – Timothy R. Jansen (12/15/2025 – 09/06/2026)
Member J. Douthit made a motion to recommend to the full board to approve the appointment of Timothy R. Jansen to the Island Grove Drainage District. Member C. Keller seconded. Unanimous. ***Motion carried.***
- Ambulance Oversight Committee – Deb Murbarger (01/01/2026 – 12/31/2028)
Member S. Rich made a motion to recommend to the full board to approve the appointment of Debra Murbarger to the Ambulance Oversight Committee. Member M. Buzzard seconded. Unanimous. ***Motion carried.***

6. General Information/Public Comments

- Pam Braun, Assessor, stated the Governor has not signed the new bill to make changes to the exemptions. She will continue to monitor this possible bill and continue this discussion at the next meeting
- Josh Douthit gave a reminder about the Employee Christmas Luncheon from 11:00 a.m. to 2:00 p.m. on Friday, December 12.

7. Closed Session

None

8. Adjourn

Member J. Deters made a motion to adjourn this meeting. Member C. Keller seconded. Unanimous. ***Motion carried.***

Respectfully submitted,

Michelle M. Kollmann
Effingham County Clerk