



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

January 27, 2025

Capital Improvement Advisory Committee Meeting

MINUTES

Committee Members Present: Joshua Douthit, Dave Campbell, Sandi Rich, Chris Keller

Committee Members Absent:

Others Present: Sheriff Kuhns, Travis Buhnerkempe, Deb Ruholl, Kim Rhodes, Doug McCain

Minutes

- S. Rich motioned to approve minutes from April 3, 2024. D. Campbell seconded. Unanimous. ***Motion Carried.***

Unfinished Business

- None

New Business

- Update Standing Capital Improvement Fund – D. Ruholl shared capital improvement balance at end of FY24 with proper transfer of funds was \$304,603.06 with total interest earned in FY24 of \$14,965.47. D. Ruholl recommended transferring \$310,000.00 from contingency fund to capital improvement funds bringing the total capital improvement fund to \$629,568.53. S. Rich motioned to the full board the transfer of \$310,000.00 from contingency fund to capital improvement fund. D. Campbell seconded. Unanimous. ***Motion Carried.***
- Update Standing Capital Improvement List –
 - K. Rhodes presented request for designation of capital improvement funding for a morgue. K. Rhodes shared her concern with limited space at local hospital and location of county being close to two (2) interstates. K. Rhodes stated the incident with Teutopolis anhydrous event added to her concern sharing that if the county ever experiences a catastrophe, there would not be ample storage for bodies of deceased. K. Rhodes stated she believes she may have found an appropriate building suitable for a morgue. Discussion on permitting requirements, size of facility in question, amenities, necessary equipment and any ventilation needs. K. Rhodes confirmed a grant possibility for equipment of which she could potentially be awarded \$200,000.00 - \$500,000.00. K. Rhodes confirmed this grant is for equipment only and not for the purchase or building of a new morgue. K. Rhodes shared timeline of grant with application date in March/April and possible award date in July. S. Rich motioned to move to the full board the approval of designation of \$300,000.00 in capital improvement funds for a coroner morgue. C. Keller seconded. Unanimous. ***Motion Carried.***
 - J. Douthit suggested adding health department infrastructure repairs in the amount of \$50,000.00 as requested by J. Workman. C. Keller motioned to move to the full board the approval of designation of \$50,000.00 in capital improvement funds to health department infrastructure repairs. S. Rich seconded. Unanimous. ***Motion Carried.*** D. Ruholl suggested committee designate all funds and approve as a whole. C. Keller motioned for amendment to his motion of designation of funds for Health Department. S. Rich seconded. ***Motion Carried.***
 - Committee reviewed, updated, and completed working spreadsheet of finalized recommended items. Items listed were updating computers as needed, replacing copiers, adding security cameras to the inside and outside of the county building and government center, adding an ADA compliant door to the county

building, morgue for the coroner, building for animal control, infrastructure improvements for the health department, maintenance of offices and grounds with updates and repairs, and upgrading postage meter in the government center.

- Investment Schedule - Determined investment schedule for committee finalized recommended list were as follows for FY25:

- \$10,000.00 designated for the replacement of server and computers as needed
- \$10,000.00 designated for the replacement of copies
- \$125,000.00 designated for security cameras on the inside and outside of the county building and government center
- \$10,000.00 designated for ADA compliant door for the county building
- \$300,000.00 designated for coroner morgue
- \$14,568.53 designated for new building for animal control
- \$50,000.00 designated for infrastructure improvements for health department
- \$100,000.00 designated for county building office and grounds updates and repairs
- \$10,000.00 designated for upgrade of one postage machine located in government center

C. Keller motioned to move to the full board for approval of the FY25 finalized capital improvement list and investment schedule. S. Rich seconded. Unanimous. ***Motion Carried.***

- Expenditures – No updates

General Information/Public Comments

- Sheriff Kuhns shared new grant award for Sheriff's Office to allow for the moving and updating of secured entrance for Sheriff's Office.

Adjournment

- C. Keller motioned and S. Rich seconded that the meeting be adjourned. Unanimous. ***Motion Carried.***

Respectfully submitted,

Angie Thompson, County Board Administrator