



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

April 9, 2025 1:30 P.M.
Transportation Committee Meeting
MINUTES

Committee Members Present: Norbert Soltwedel, Mike Buzzard, Jeremy Deters

Committee Member Absent:

Other Board Members Present: Josh Douthit

Others Present: Pete Niccum (CSS), Beth Beck-Marts (CEFS), Kelly Lockhart

Minutes

- Minutes from March 12, 2025 were approved. N. Soltwedel motioned/M. Buzzard seconded. Unanimous. ***Motion carried.***

Unfinished Business

- Effingham County Public Transportation (ECPT)
 - March Service Report
 - B. Beck-Marts' report showed March service report of 2553 total passenger trips, 12 new riders, 28 unmet rides, and 325 non-ambulatory rides.
 - B. Beck-Marts' report showed March demand response trip purpose report of 342 medical, 1783 employment, 47 nutrition, 37 business, 69 shopping, 43 social/recreational, 30 other, and 2 educational purposes.
 - B. Beck-Marts' report showed reduced fair report of 368 seniors, 281 disabled residents, 27 veterans for demand response.
 - E-Trax Update –
 - B. Beck-Marts reported 200 total units with 9.5 as the average per day and 1.19 as the average rides per hour.
 - B. Beck-Marts reported reduced fair for E-Trax of 85 seniors, 281 disabled residents, and 27 veterans.
 - Rebuild Round 3 Grant (Maintenance Facility) – B. Beck-Marts reported waiting on RFQ approval from IDOT which is currently under review. K. Lockhart shared county has closed on property for facility and a funding reimbursement request has been submitted to the grant. K. Lockhart stated K. Bushur inquired on maintenance of property. J. Douthit to investigate.
 - B. Beck-Marts reported on staffing stating she has added one part-timer with one part-timer waiting for pre-employment checks to be completed. B. Beck-Marts reported remaining need for full time hire.
 - B. Beck-Marts reported RLS IDOT audit requirements almost completed with revised Title VI policy under review
 - B. Beck-Marts reported 5311 and DOPE grants have been submitted with a couple corrections needed for 5311.
 - B. Beck-Marts shared graphics on bus shelter are complete.

- B. Beck-Marts stated Title XX grant should be coming out at any time.
- B. Beck-Marts reported they will be picking up grant provided buses on Monday.

New Business

General Information/Public Comments

- Vehicle Update – P. Niccum shared mileage report for CSS vans showing 5,445 miles for all three buses with 111 clients currently utilizing buses. P. Niccum reported changing bus routes to help even mileage between buses and trading routes with CIPT due to change in client location.
- PCOM Update
 - Update on Excess Vehicle – K. Lockhart reported all has been completed and waiting on state for changeover of title to then start disposal process. B. Beck-Marts shared attendance of disposal meeting yesterday and stated there will be a disposal of two vehicles as well due to age and removal from insurance rolls.
 - K. Lockhart reported RLS Audit requirements are almost completed with upload of all requirements. K. Lockhart reported final tasks are to pass financial procedures and Title VI, however is waiting on IDOT review.
 - K. Lockhart shared need for update in audit to include IDOT form to submit with all grants. K. Lockhart has contacted auditors and will follow up.

Closed Session

Adjournment

- M. Buzzard motioned and N. Soltwedel seconded. Unanimous. ***Motion carried.***

Respectfully submitted,
Angie Thompson, County Board Administrator