

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES
March 18, 2025, Noon
EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, John Maguire, Brant Yochum, Jake Buhnerkempe

Absent: Larry Thies, David Budde, Dave Mahon

Others Present: Tina Daniels, Jason Repking, Billie Bales, Travis Buhnerkempe, Jill Zerrusen, Greg Sapp (WXEF)

Minutes

J McFarland motioned/P Kuhns seconded minutes of the February 18, 2025 meeting were approved as written.

Motion carried.

West & Company- Accept FY24 Financial Statements

P Kuhns motioned/J Maguire seconded to accept the FY24 Annual Audit Report (Voice vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon) ***Motion carried.***

Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing a February 28, 2025 balance of \$2,059,551.16 along with an Expenditure Statement for bills to be approved for \$26,204.58. Included in the bills were Civil Design \$1,200 & GTSi \$4,500 for tower site maintenance and Motorola Solutions \$10,278 for Flex CAD software. J McFarland motioned/B Yochum seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon) ***Motion carried.***

Committee Reports

- None reported

Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 4 new addresses; address letters; Effingham city & Beecher City addresses; MSAG edits, USPS database review; Building permits review; general address questions/discussions/verifications/phone calls/letters.

Mapping (see report)

- FLEX data to Crossroads, corrections; Building permit edits; Althoff Drive/Ave corrections; New roads for Hidden Hills Subdivision; general mapping questions/updates/discussions

System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.
- Console Furniture RFP- Zybix Systems, Inc were the only company to submit a bid of \$119,642.43 minus \$1,173.20 in taxes, since we are tax exempt, totaling \$118,469.23. J McFarland motioned/J Buhnerkempe seconded to accept the bid from Zybix not to exceed \$120,000. (Roll call vote: Approving votes: J McFarland, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon; Abstain: P Kuhns) ***Motion carried.***
- As of yesterday, Global has the cradle points up and working. This gives us a backup link for IFERN and the Fire Simulcast System.

- Daniels reported the microwave links, for the simulcast system at Shumway and Beecher City, had to be realigned yesterday, due to being moved, after the high winds last Friday evening.

IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Server upgrade meeting; Camera software County PSAP; TR software upgrade both PSAP's; Added new users; Map issues w/pdf; AV update issues; resolved issues w/FLEX upgrade; City MDC installs

Old Business

- StarCom Fees – B Yochum motioned and J McFarland seconded to add (2) Teutopolis radios and (1) City of Effingham EMA to Effingham County 's StarCom account at \$26 per radio/month. (6) of the City of Effingham Fire will be moved from \$10.00 per radio to \$26.00 per radio per month. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, B Yochum, J Buhnerkempe; Disapproving votes: 0; Absent: L Thies, D Budde, D Mahon) ***Motion carried.***

New Business

- Nothing reported.

General Information/Public Comments

- Nothing reported

Adjournment

On a motion by J Buhnerkempe and seconded by J McFarland the meeting was adjourned to April 15, 2025 at Noon proceeded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman
911 Administrative Aide