



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

September 9, 2025 8:30 AM  
**Building and Grounds Committee Meeting**

**MINUTES**

Committee Members Present: Tim Ellis, Norbert Soltwedel, Doug McCain

Other Board Members Present: Josh Douthit

Committee Member Absent:

Others Present: Sheriff Kuhns, Travis Buhnerkempe

**Minutes**

- Minutes from August 12, 2025 meeting were approved. T. Ellis motioned/D. McCain seconded. Unanimous. ***Motion carried.***

**Unfinished Business**

- County Building Updates
  - Flooring – T. Buhnerkempe reported September 22 is scheduled date for install of stair treads, elevator floors and other touchups.
  - Sheriff's Office Renovations – T. Buhnerkempe reported temporary wall down has been taken down and anticipates work to be completed by end of next week.
  - Third Floor Breakroom – No update
- Government Building Flag Pole – Sheriff reported he is ready for ordering and anticipates the cost to be around \$2,500.00 for a 30 ft. pole and adding construction total would be around \$3,500.00. N. Soltwedel stated Veteran's Affairs (VA) may possibly donate \$1,000.00. N. Soltwedel suggested recognition for VA if County decides to host dedication for flag. T. Ellis motioned to approve purchased of 30 ft flag pole and accept donation from VA. D. McCain seconded. Unanimous. ***Motion carried.***

**New Business**

**General Information/Public Comments**

- N. Soltwedel shared flag on corner across from City Hall needs replaced. Sheriff to notify maintenance.
- N. Soltwedel inquired about cemetery maintenance. Committee discussion on recent IDFPR grant funding for cemetery relief and state statute for County Boards in relation to cemetery maintenance with determination that a County Board may not perform any cemetery maintenance without cemetery owner approval.

**Closed Session**

**Adjournment**

- T. Ellis motioned and N. Soltwedel seconded that the meeting be adjourned. Unanimous. ***Motion carried.***

Minutes submitted by Angie Thompson, County Board Administrator