



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

December 11, 2025 8:30 AM  
**Building and Grounds Committee Meeting**

**MINUTES**

Committee Members Present: Norbert Soltwedel, Doug McCain, Tim Ellis

Other Board Members Present: Joshua Douthit

Committee Member Absent:

Others Present: Sheriff Kuhns, Travis Buhnerkempe

**Minutes**

- Minutes from November 12, 2025 meeting were approved. T. Ellis motioned/D. McCain seconded. Unanimous. ***Motion carried.***

**Unfinished Business**

- County Building Updates
  - Third Floor Breakroom – J. Douthit declined moving forward with project if double doors would still be in place and recommended more exploration. N. Soltwedel recommended leaving breakroom as is.
- Government Center
  - Control Systems – T. Buhnerkempe stated status remains the same. T. Buhnerkempe stated Premier had investigated and stated is out of their realm of capabilities. T. Buhnerkempe stated quote from Accurate Controls is around \$73,000.00, and is discussing with Ricotta Controls. T. Ellis recommended Johnson Controls. T. Buhnerkempe stated will need to bid out project. J. Douthit recommended RFP be drafted and placed on Capital Improvement agenda as recommended project. Discussion on Capital Improvement funding availability. T. Ellis motioned approval for RFP drawn up for control systems. D. McCain seconded. Unanimous. ***Motion carried.***
  - Elevators – T. Buhnerkempe reported fire alarm initiating device currently being installed with re-programming completed then will proceed with 5-year safety inspection for elevators. J. Douthit recommended plan of action for elevators and possibly add to Capital Improvement agenda.

**New Business**

- County Building – Highway/Airport Additional Office Space – G. Koester suggested use of Coroner's office as additional office space for airport as a designated area and allow for space for future assistant engineer. M. Kollmann shared concerns with limited vacant space for other departments with loss of 1<sup>st</sup> floor conference room. J. Douthit suggested more consideration of this concern when renewing leased space. D. McCain motioned open office space would be allocated to Highway/Airport with ability for M. Kollmann to utilize space when necessary. T. Ellis seconded. Unanimous. ***Motion carried.***
- County Building – Resurfacing Parking Lot – J. Douthit stated City will change their section of parking lot to concrete and may be open to working together with County. Discussion on asphalt versus concrete. J. Douthit recommended adding to Capital Improvement agenda.
- 2026 Meeting Schedule for Transportation/Infrastructure Committee – N. Soltwedel stated Transportation Committee will be absorbed into Building and Grounds changing name to Transportation and Infrastructure Committee. T. Ellis motioned to approve 2026 Transportation and Infrastructure Committee meeting to the full board. D. McCain seconded. Unanimous. ***Motion carried.***

**General Information/Public Comments**

- J. Buhnerkempe reported boiler relief valves are all replaced and fire extinguishers have all been replaced or updated.

**Closed Session**

**Adjournment**

- T. Ellis motioned and D. McCain seconded that the meeting be adjourned. Unanimous. ***Motion carried.***

Minutes submitted by Angie Thompson, County Board Administrator