



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

## EFFINGHAM COUNTY BOARD REGULAR MEETING March 17, 2025 – 4:00 p.m.

### MINUTES

EFFINGHAM COUNTY BOARD MEMBERS: Joshua Douthit-District B, Chair, David Campbell-District D, Vice Chair, Norbert Soltwedel-District A, Tim Ellis-District C, Christopher Keller-District E, Mike Buzzard-District F, Doug McCain-District G, Sandra Rich-District H, Jeremy Deters-District I.

#### 1. ROLL CALL, PLEDGE, PRAYER

The County Board of Effingham County, Illinois met pursuant to a regular meeting on Monday, March 17, 2025 at 4:00 p.m. in the County Board Room, County Building, City of Effingham, and State of Illinois.

Meeting was called to order by Chairman Joshua Douthit. Roll call was taken with the following **Board Members present:** Joshua Douthit, David Campbell, Norbert Soltwedel, Tim Ellis, Mike Buzzard, Doug McCain, Sandra Rich, Jeremy Deters. Pledge of Allegiance was said. Chairman J. Douthit gave the prayer.

#### 2. RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS

#### 3. RESOLUTION – HONORING CHERYL MEYERS ON HER RETIREMENT AFTER 38 YEARS OF SERVICE WITH THE EFFINGHAM COUNTY PROBATION OFFICE.

Chairman J. Douthit read the proclamation and presented Cheryl with a plaque and clock on behalf of Effingham County. Member D. Campbell made a motion to approve the resolution honoring Cheryl Meyers on her retirement with the Effingham County Probation Office. Member M. Buzzard seconded. Unanimous. **Motion carried.**

#### 4. RESOLUTION – HONORING JUDY BIERMAN ON HER RETIREMENT AFTER 33 YEARS OF SERVICE WITH THE EFFINGHAM COUNTY HEALTH DEPARTMENT.

Chairman J. Douthit read the proclamation and presented Judy with a plaque and clock on behalf of Effingham County. Judy spoke briefly about her time with the Health Dept. Member T. Ellis made a motion to approve the resolution honoring Judy Bierman on her retirement with the Effingham County Health Department. Member D. McCain seconded. Unanimous. **Motion carried.**

**5. RESOLUTION – HONORING BILL FRESE ON HIS RETIREMENT AFTER 27 YEARS OF SERVICE WITH THE EFFINGHAM COUNTY SHERIFF’S OFFICE.**

Bill Frese was unable to attend. Chairman J. Douthit read the proclamation. Member D. Campbell made a motion to approve the resolution honoring Bill Frese on his retirement with the Effingham County Sheriff’s office. Member J. Deters seconded. Unanimous. ***Motion carried***

**6. RESOLUTION HONORING JEFF BAKER ON HIS RETIREMENT AFTER 6 YEARS OF SERVICE WITH THE EFFINGHAM COUNTY SHERIFF’S OFFICE.**

Jeff Baker was unable to attend. Chairman J. Douthit read the proclamation. Member T. Ellis made a motion to approve the resolution honoring Jeff Baker on his retirement with the Effingham County Sheriff’s office. Member S. Rich seconded. Unanimous. ***Motion carried.***

**7. CONSENT AGENDA ITEMS**

**APPROVE MINUTES**

**ACCEPT OFFICER’S MONTHLY REPORTS**

**APPROVE BILLS – COUNTY BOARD PER DIEM & EXPENSES**

**COMMITTEE AGENDA CONSIDERATIONS**

- **Health and Insurance Committee**
  - Approve \$2,000.00 Disbursement in Opioid Funding Towards Conference Fees for 2025 and/or 2026 Southern Illinois Drug Awareness Conference (SIDAC)
- **Legislative/Personnel Committee**
  - Approve Updating Contract with AGE for Community Solar to Anchor Contract on County Buildings
- **Road and Bridge Committee**
  - Approve Joint Resolution to Replace Drainage Structure Along County Line at Joint Expense with Shelby County
  - Approve Local Agency Agreement for Federal Participation, BLR 05310C, South Altamont Resurfacing
- **Building and Grounds Committee**
  - Approve Authorization of RFP for Sheriff’s Office Renovations
  - Approve Use of Historic Courtyard and County Building Parking Lot for EffingHAM-JAM on Friday, July 18, 2025
- **Transportation Committee**
  - Approve Resolution and Ordinance Authorizing Execution & Amendment of Section 5311 Grant Agreement
  - Approve Special Warranty
  - Approve Vehicle Lease Agreement
  - Approve Purchase of Service Agreement Between CEFS and Effingham County
- **Tax and Finance Committee**
  - Approve \$56,450.00 Disbursement from Capital Improvement Funding to ProVantage Roofing for Shake Replacement on Clock Tower of Effingham County Museum
  - Approve Disbursement from Capital Improvement Funding the Sum of All Invoices Received Totaling \$5,825.31 for ADA Compliant Door in County Building
  - Approve Reallocation of \$3,750.00 from ADA Door in Capital Improvement List to Caulking of 1st Floor Windows of County Building
  - Approve Caulking of 1st Floor Windows of County Building
  - Approve \$26,503.10 Disbursement from Capital Improvement Funding to Wright’s Furniture for Phase I Flooring Updates for County Building
  - Approve Phase II of Flooring Updates for County Building
  - Approve Stair Treads Updates for County Building
  - Approve Disbursement same as FY24 for Chamber of Commerce Career Fair

- **Public Safety Committee**
  - None

#### **CONSENT AGENDA CONSIDERATIONS**

- Member D. McCain pulled agenda item “Approve Local Agency Agreement for Federal Participation, BLR 05310C, South Altamont Resurfacing” Chairman J. Douthit placed item as #8-A.
- Member D. Campbell pulled agenda item “Approve Disbursement same as FY24 for Chamber of Commerce Career Fair” Chairman J. Douthit placed item as # 8-B.

#### **CONSENT AGENDA APPROVAL**

- Member J. Deters made a motion to approve the consent agenda except items pulled from the consent agenda considerations. Member T. Ellis seconded. ***Motion carried*** on a roll call vote 7 ayes; 0 nays; 1 absent; 0 abstain

#### **8. EXTRACTED CONSENT AGENDA ITEMS**

- **#8-A - APPROVE LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION, BLR 05310C, SOUTH ALTAMONT RESURFACING**

Member D. McCain stated this agreement is not ready for approval. Member D. McCain made a motion to move this agenda item back to the Road and Bridge Committee. Member J. Deters seconded. Unanimous. ***Motion carried.***

- **#8-B - APPROVE DISBURSEMENT SAME AS FY24 FOR CHAMBER OF COMMERCE CAREER FAIR**

A representative from the Chamber of Commerce was not present at the meeting. This request was for participation in the annual career fair with a booth and a financial contribution. The County had not participated previous years. Member J. Deters made a motion to decline participation in the Chamber of Commerce Career Fair. Member S. Rich seconded. Unanimous. ***Motion carried.***

#### **9. APPROVE REALLOCATION OF REMAINING \$424.69 FROM ADA DOOR IN CAPITAL IMPROVEMENT LIST TO OFFICE AND GROUND UPDATES/REPAIRS WITHOUT COMMITTEE RECOMMENDATION**

Member N. Soltwedel made a motion to approve the reallocation of \$424.69 from the ADA door project in Capital Improvement Funding list to the painting of the stairwells. Member D. McCain seconded. ***Motion carried*** on a roll call vote 7 ayes; 0 nays; 1 absent; 0 abstain

#### **10. APPROVE PAINTING OF STAIRWELLS OF COUNTY BUILDING WITHOUT COMMITTEE RECOMMENDATION**

The painting of the stairwells and handrails will be done by the maintenance dept. The only cost will include materials. Member J. Deters motion to approve the painting of the stairwells and handrails at the County Building. Member T. Ellis seconded. Unanimous. ***Motion carried.***

#### **11. ELECTION OFFICIALS REPORTS**

- None

#### **12. COMMITTEE REPORTS**

- Dave Campbell reported the grant for the second Revolving Loan Fund is still waiting approval.
- Jeremy Deters, transportation committee, noted the Village of Teutopolis agreed to provide financial assistance for Public Transportation.

#### **13. PUBLIC COMMENTS**

- None

#### 14. CLOSED SESSION

##### **CONVENE IN CLOSED SESSION PURSUANT TO ILLINOIS STATUTES SECTION 5 ILCS 120/2 ( C )(5) IN ORDER TO DISCUSS REAL ESTATE MATTERS RELATED TO PURCHASE OF REAL PROPERTY**

Member J. Deters made a motion to go into Closed Session pursuant to Illinois State Statute Section 5 ILCS 120/2 ( C ) (5) to discuss Real Estate Matter Related to Purchase of Real Property. Member D McCain. seconded. **Motion carried** on a roll call vote of 7 ayes; 0 nays; 1 absent; 0 abstain

The regular meeting of the Effingham County Board reconvened. Chairman J. Douthit stated the board acted in closed session. The board agreed to purchase 3 acres of property at Pike and Raney for s maintenance facility for CEFS public transportation. The cost for the property is \$50,000.00 per acre with a total purchase price of \$150,000.00. Member J. Deters made a motion to authorize the Chairman to execute the purchase and the closing of the property at Pike Avenue and Raney Street for the maintenance facility. Member S. Rich second. **Motion carried** on a roll call vote of 7 ayes; 0 nays; 1 absent; 1 abstain. Member D. McCain made a motion to approve the Effingham County Treasurer to cut a check up to the amount for settlement closing costs. Member S. Rich seconded. **Motion carried** on a roll call vote of 7 ayes; 0 nays; 1 absent; 0 abstain

#### 15. ADJOURN

- Member J. Deters motioned to adjourn this meeting. Member T. Ellis seconded. Unanimous. **Motion carried.**