



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

Tax & Finance
Committee of the Whole of the Effingham County Board
3rd Floor Board Room, Effingham County Building
Thursday, March 13, 2025 at 3:30 p.m.

MINUTES

TAX & FINANCE COMMITTEE OF THE WHOLE: Norbert Soltwedel Chairman, Sandi Rich Vice Chair, Chris Keller, Dave Campbell, Josh Douthit, Doug McCain, Jeremy Deters, Tim Ellis, Mike Buzzard

Committee Members Present: Chair N. Soltwedel, Vice Chair S. Rich, C. Keller, D. Campbell, J. Douthit, D. McCain, J. Deters (late), T. Ellis, M. Buzzard.

The meeting was called to order by Chair Norbert Soltwedel

1. Approve Minutes

- Member S. Rich made a motion to approve the minutes. Member D. Campbell seconded. Unanimous. ***Motion carried.***

2. Unfinished Business

- None

3. New Business

- **Chamber of Commerce Career Fair**

A representative from the Chamber of Commerce was not present at meeting to give any details on the request for the career fair. The Chamber of Commerce Career Fair will take place at the Keller Convention Center on March 26, 2025. In previous years Effingham County has supported the event. The monetary amount of the contribution was unknown. This amount will be determined and reported at the full board meeting. Member J. Douthit made a motion to recommend to the full board to support the Effingham County Chamber of Commerce Career Fair in the same amount as last year. Member C. Keller seconded. Unanimous. ***Motion carried.***

- **Historic Courthouse Roof Replacement Final Invoice – Capital Improvement Funding**

The full invoice from ProVantage Roofing was in the amount of \$96,450.00. The Effingham County Cultural Center and Museum contributed \$40,000.00 towards the final invoice.

Member J. Douthit made a motion to recommend to the full board the disbursement of \$56,450.00 from Capital Improvement Funding to ProVantage Roofing. Member T. Ellis seconded. Unanimous. **Motion carried.**

- **County Building ADA Door Invoicing – Capital Improvement Funding**

It was noted \$10,000.00 was allocated from the Capital Improvement Funding for this project and not all of funds will be needed. There were invoices submitted from Dan's Glass, Barlow Lock and Niebrugge Plumbing for the ADA door project. The total amount of all invoices was \$5,825.31. Member D. McCain made a motion to recommend to the full board the disbursement of \$5,825.31 from Capital Improvement Funding for all invoices submitted for the ADA Compliant Door project. Member M. Buzzard seconded. Unanimous. **Motion carried.**

- **County Building – First Floor Windows**

The maintenance dept. noted the first floor windows on the County Building need to be caulked around the outside to make the windows more efficient. This project needs to be done professionally. There was a bid received from Dan's Glass in the amount of \$3,750.00 for this project. J. Douthit suggested this expense be paid from the remaining amount from the Capital Improvement Funding for the ADA Compliant door project.

Member T. Ellis made a motion to recommend to the full board to modify the Capital Improvement funding list to reallocate \$3,750.00 from the ADA Compliant Door to caulking the first floor windows. Member D. McCain seconded. Unanimous. **Motion carried.**

Member J. Douthit made a motion to recommend to the full board to approve the caulking of the first floor windows and the disbursement of \$3,750.00 from Capital Improvement Funding to Dan's Glass. Member D. McCain seconded. Unanimous. **Motion carried.**

- **County Building – Flooring**

An invoice in the amount of \$26,503.10 was submitted by Wright's Furniture for the Phase I and part of Phase II of the County Building flooring replacement project. Member J. Douthit made a motion to recommend to the full board the disbursement of \$26,503.10 from Capital Improvement Funding to Wright's Furniture for the flooring replacement project. Member D. McCain seconded. Unanimous. **Motion carried.**

There was discussion on replacement of the stair risers, treads and stringers for the front stairwell. It was recommended the rubber stair treads be replaced. A bid for the stair treads in the amount of \$19,386.00 was submitted by Wrights Furniture. It was noted this expense could be part of the Capital Improvement funding list under office and grounds updates.

Member J. Douthit made a motion to recommend to the full board to complete the stair riser, treads and stringers project with a disbursement in the amount of \$19,386.00 from Capital Improvement Funding to Wright's Furniture. Member T. Ellis seconded. Unanimous. **Motion carried.** There was a proposal submitted from Wrights Furniture for Phase II of the flooring replacement project. Member J. Douthit made a motion to recommend to the full board to complete the flooring project in the amount of \$15,305.00 from Capital Improvement Funding. Member T. Ellis seconded. Unanimous. **Motion carried.**

- **EMA Grant and Continued Service**

This agenda item was for discussion only. It was stated the Federal Administration has paused grant funding for the Hazardous Materials Emergency Planner grant and the Emergency Management Performance Grant. EMA can pause/cut services or continue with full services with hopes the grant funding will start again. The board was in favor to continue with services. No action was needed.

4. **Appointments**

- None

5. General Information/Public Comments

- Chairman N. Soltwedel voiced his concerns about consumer spending and that sales tax revenues have decreased from the previous year. Deb Ruholl, Treasurer, did a comparison from a year ago and stated the county is short. She stated this was the same situation last year and the revenues did rebound.

6. Closed Session

- None

7. Adjourn

- Member C. Keller made a motion to adjourn this meeting. Member T. Ellis seconded. Unanimous. ***Motion carried.***

Respectfully submitted,

Michelle M. Kollmann
Effingham County Clerk