

To: Honorable Members of the County Board of Effingham County

From: Shumway Fire Protection District Decennial Efficiency Committee

This report is submitted in accordance with 50 ILCS 70/1 et seq., the Decennial Committee on Local Government Efficiency Act (the ACT)

The Shumway Fire Protection District Decennial Efficiency Committee was formed by the Board of Trustees of the Shumway Fire Protection District (District) pursuant to the requirements of the Act and was comprised of District Trustees David Budde, Tracy Sutter, Danny Klepzig, Randy Thoele, and Doug Thies. Fire Chief Joe Kemme, Matthew Brown and Matthew Childerson. And District residents Mellisa Paholke, Ron Walls and Brad Hastings.

The committee held meetings on the following Dates: January, 13th, 2024 March 9th, 2024 and July 13th, 2024

The Shumway Fire Protection District is a public Fire Protection District organized and operating pursuant to the provisions of the Illinois Fire Protection District Act (70 ILCS 705/0.01 et seq)

The District is governed by an elected board of Trustees comprised of 5 members.

The District provides Fire Protection and rescue services and first responder medical to the residents and property owners in a territory which is approximately 70 square miles in size and located in Effingham County.

The District supports and funds a fire department comprised of 25 members. The members are volunteer.

The Districts Fire Dept. operates from 2 stations located at 14949 N Park Rd., Effingham, IL. Built in the 1980's and 206 E. Market, Shumway, IL, built in the 1970's

The District owns and operates the following apparatus

3 Engines

2 Tanker Trucks

1 Brush Truck

1 side by side

2 First Responder Vehicles

The Districts equalized assessed value is 151,873.00 based on the most recent available information.

The Districts most recent tax levy totaled 558,873.00 and was comprised of the following Levies, General \$520,000.00 Insurance \$30,000.00 and Audit \$8,670.00.

The Districts most recent budget and appropriations ordinance totaled \$2,038,029.00

The Fire Dept. does provide Emergency Medical Services, EMS is provided at the first responder level. The Districts resource hospital is Sara Bush Lincoln.

The committee reviewed the following in performing it's duties under the act.

Relevant provisions of the Illinois Fire Protection Act.

Shared services/intergovernmental agreements including mutual aid agreements, MABAS agreements, EMS agreements.

The Districts current policies and ordinances, by laws, and other internal documents.

The committee solicited input from the public regarding how the District and Department could be Made more efficient and effective.

Based on it's work the committee concluded that the District is operating in a generally efficient manner given it's financial resources, personnel, facilities, and equipment.

The committee concluded that the Districts greatest needs in order to maintain or improve it's efficiency in delivering the services it provides to the public are (see attached)

The committee concludes that the services provided by the District and the Fire Dept. are essential to the residents and property owners of the District, but that addressing the needs identified above in a timely and sufficient manner will be necessary to maintain the efficiency of the District.

Upon submission of the report, the committee is dissolved in accordance with the act.

A handwritten signature in cursive script that reads "Mike Schuly".

Respectfully submitted on *July, 15, 2024*

Suggested items during review of Policies

Need to make changes to the Probationary Fire Fighters Policy

Need to review all policies at least annually. Need to have a policy committee

Send personnel to policy classes

Keep hard copies and back them up annually

Don't put anything in a policy that we are not going to enforce

Budget Process

Must have a 5 year plan

Must be stricter on Line items

Trustees would like to see balance of line items after purchase

Need to submit reason for purchases

Salary and responsibilities

Need to review personnel annually

Recommend doing this during budget

Use survey monkey or something similar for reviews

Calendar

Ok

Tax Levy

Need to look back further than 5 years

SHUMWAY FIRE PROTECTION DISTRICT
NOTICE OF MEETING OF SHUMWAY FIRE PROTECTION DISTRICT
DECENNIAL EFFICIENCY COMMITTEE

Notice is given that a meeting of the Shumway Fire Protection District Decennial Efficiency Committee will be held on July 13 , 2024 at 9:00 AM at Shumway Fire Protection District Station 2.

The Agenda for the committee meeting will be as

- . Open meeting and take roll

- . Approve Minutes of prior committee meeting

- . Discussion/Action regarding local efficiencies of the Shumway Fire Protection District

- . Solicit comments from the public regarding local efficiencies of the Shumway Fire Protection District

- . Adjourn

**Shumway Fire Protection District
Station #_2_
14949 N Park Road
Effingham, IL 62401
DECENNIAL EFFICIENCY Committee**

MINUTES OF July, 13 , 2024

ATENDEES

Dave Budde

Doug Thies

Danny Klepzig

Mellisa Paholke

Matt Childerson

Brad Hasting

Randy Thoele

Justin Quandt

Meeting was open at 9:00 AM by Mellisa Paholke

A motion was made by Doug Thies and seconded by Randy Thoele to approve the minutes of the last meeting. Motion carried 8-0

Discussion items

Committee reviewed report to be sent to the County Board. A motion was made Danny Klepzig and seconded by Doug Thies to accept the report as presented. Motion carried 8-0

Solicit comments from the public: No comments

Adjourn: A motion was made by Randy Thoele and seconded by Doug Thies to adjourn, motion carried 8-0

SHUMWAY FIRE PROTECTION DISTRICT
NOTICE OF MEETING OF SHUMWAY FIRE PROTECTION DISTRICT
DECENNIAL EFFICIENCY COMMITTEE

Notice is given that a meeting of the Shumway Fire Protection District Decennial Efficiency Committee will be held on January, 13th , 2024 at 9:00 AM at Shumway Fire Protection District Station 2.

The Agenda for the committee meeting will be as

- . Open meeting and take roll

- . Approve Minutes of prior committee meeting

- . Discussion/Action regarding local efficiencies of the Shumway Fire Protection District

- . Solicit comments from the public regarding local efficiencies of the Shumway Fire Protection District

- . Adjourn

**Shumway Fire Protection District
Station #_2_
14949 N Park Road
Effingham, IL 62401
DECENNIAL EFFICIENCY Committee**

MINUTES OF January, 13 , 2024

ATENDEES

**Dave Budde
Tracy Sutter
Doug Thies
Danny Klepzig
Mellisa Paholke
Matt Childerson
Ron Walls
Brad Hasting
Randy Thoele
Justin Quandt**

Meeting was open at 9:00 AM by Mellisa Paholke

A motion was made by Randy Thoele and seconded by Doug Thies to appoint Mellisa Paholke as Chairman. Motion carried

Discussion items

Discussion/Action regarding local efficiencies of the Shumway Fire Protection District. Several items were discussed including gathering SOG's and policies of the Dept. Dave Budde stated that he has a copy of the SOG's and would make copies to distribute to the committee. The committee asked Matt Brown to gather any policies that are available for the next meeting.

Solicit comments from the public: No comments

Adjourn: A motion was made by Randy Thoele and seconded by Tracy Sutter to adjourn, motion carried 8-0

SHUMWAY FIRE PROTECTION DISTRICT
NOTICE OF MEETING OF SHUMWAY FIRE PROTECTION DISTRICT
DECENNIAL EFFICIENCY COMMITTEE

Notice is given that a meeting of the Shumway Fire Protection District Decennial Efficiency Committee will be held on March 9th , 2024 at 9:00 AM at Shumway Fire Protection District Station 2.

The Agenda for the committee meeting will be as

- . Open meeting and take roll

- . Approve Minutes of prior committee meeting

- . Discussion/Action regarding local efficiencies of the Shumway Fire Protection District

- . Solicit comments from the public regarding local efficiencies of the Shumway Fire Protection District

- . Adjourn

Shumway Fire Protection District
Station #_2_
14949 N Park Road
Effingham, IL 62401
DECENNIAL EFFICIENCY Committee

MINUTES OF March 9th , 2024

ATENDEES

Dave Budde
Tracy Sutter
Doug Thies
Danny Klepzig
Mellisa Paholke
Chief Kemme
Matt Childerson
Brad Hasting

Meeting was open at 9:00 AM by Mellisa Paholke

A motion was made by Doug Thies and seconded by Tracy Sutter to approve the minutes of the last meeting. Motion carried 8-8-0

Discussion items

Committee reviewed some of the ordinances that are required, no suggestions were made

Mellisa asked that the policies and procedures be brought to our next meeting. Mellisa also asked Mike Schabbing to have a report ready for the County for the committee to look over.

Solicit comments from the public: No comments

Adjourn: A motion was made by Mellisa Paholke and seconded by Brad Hastings to adjourn, motion carried 8-0