



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

December 6, 2023 9:00 A.M.
Effingham County Airport Commission Meeting

MINUTES

Commission Members Present: (Roll Call Taken) Tony Siemer, Ken Wohltman, Jeremy Deters, Chris Keller

Absent: Phil Toops

Others Present: Jerry Tate, County Engineer-Greg Koester, City Engineer-Greg Koester

Minutes

- K. Wohltman moved to approve November 1, 2023 minutes/J. Deters seconded. Unanimous, ***Motion Carried.***

Review and Approve Bills

- G. Koester and K. Wohltman shared drainage work has been completed by Highway Department. J. Deters moved to approve bills totaling \$44,026.02/C. Keller seconded. Unanimous, ***Motion Carried.***

Correspondence

- None

Old Business

- Name Change to Effingham County Regional Airport – Name change approved by County Board at November 20, 2023 meeting. K. Wohltman motioned to officially change name and approve Jerry Tate to move forward with update in signage. J. Deters seconded. Unanimous, ***Motion Carried.***
- Farm Leases – G. Koester (county) reported December 1st as last payment collection for FY23 and leases have been signed for FY24. G. Koester shared discussion with current leasees for future process in leasing.
- Upgrade Jet Fuel System – J. Tate stated adjustment made to existing fuel system pressure and he expects to have idea of pricing for a new cabinet for next meeting. J. Deters reported still working on fuel truck.
- Upcoming Airport Road Reconstruction – G. Koester (county) reported bids have been collected, with possible construction start date in March/April with A&R Construction. G. Koester reported funding is through city and county and is not an airport expense. G. Koester reported new ditch will be dug by Highway Department to assist with some flooding concerns. Agreement with Ameren already in place for relocation of gas line for new ditch. Discussion of township road south of Veteran's Drive.
- TIPs Submittal – G. Koester (county) reported public comment period is completed for environmental assessment with no comments. G. Koester received confirmation taxiway can be an alternate on the bid

as previously discussed. Currently, FAA has project for sign off. G. Koester hoping for January letting. G. Koester reported updated draft, TIPS sheet, and draft from J. Olsen shared with members will be submitted by end of week. Discussion on priority between apron expansion and taxiway rehab. J. Tate shared expansion is currently 45% completed and recommended expansion be priority. K. Wohltman recommended storm sewer be rehabbed in completion of expansion. K. Wohltman motioned for approval of TIP with priority being apron expansion. C. Keller seconded. Unanimous, ***Motion Carried.***

New Business

- Additional Part-time Staffing – G. Koester (county) shared need for additional part-time staffing; recommended posting job opening. J. Deters motioned to post advertisement for part time staff position with Jerry Tate to have hiring determination. K. Wohltman seconded. Unanimous. ***Motion Carried.***
- Runway/Taxiway Extension – G Koester reported on the following:
 - 1525th Road Relocation – no work until March.
 - Status of FAA Approval on Environmental Assessment
 - Letting Date – G. Koester hopeful of January letting.
 - Cost Estimates and Funding – Division of Aeronautics allowed structuring the runway extension bid proposals where the taxiway could be an alternate, assuring we can move forward if bids come in high. The taxiway extension in the future would be a high priority for a safety project and federally funded.

General Information

- Hangar and Fuel Flow Report – J. Tate shared report of hangar rent at \$4450.00 for November. J. Tate reported open hangar to be filled soon. Report showed Jet-A at 7720.0 gallons sold; Avgas at 1529.7 gallons sold.
- 2024 Meeting Schedule – K. Wohltman motioned to approve 2024 meeting schedule. J. Deters seconded. Unanimous, ***Motion Carried.***
- G. Koester (city) shared city working on comprehensive planning and recommended airport be included.

Adjourn/Next Meeting

C. Keller motioned/J. Deters seconded to adjourn the meeting. Unanimous. ***Motion carried.***

Minutes submitted by Angie Thompson, Administrative Aide to Airport Commission