



Effingham County Board  
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# **EFFINGHAM COUNTY BOARD**

## **REGULAR MEETING**

**March 20, 2023 – 4:00 p.m.**

### **MINUTES**

EFFINGHAM COUNTY BOARD MEMBERS: Joshua Douthit-District B, Chair, David Campbell-District D, Vice Chair, Norbert Soltwedel-District A, Jeremy Kyle-District C, Christopher Keller-District E, Elizabeth Huston-District F, Doug McCain-District G, Sandra Gillet-District H, Jeremy Deters-District I

#### **1. ROLL CALL, PLEDGE, PRAYER**

The County Board of Effingham County, Illinois met pursuant to a regular meeting on Monday, March 20, 2023 at 4:00 p.m. in the County Board Room, County Building, City of Effingham, and State of Illinois. Meeting was called to order by Chairman Joshua Douthit. Pledge of Allegiance was said. Member J. Douthit gave the prayer.

Roll call was taken with the following Board Members present: Joshua Douthit, David Campbell, Norbert Soltwedel, Doug McCain, Sandra Gillet, Jeremy Deters

#### **2. RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS**

- Kathy Schroeder, with Mill Road Thresherman's Association, provided to the board a financial breakdown for the handicap people mover for the requested ARPA funds. At the Tax and Finance meeting the committee requested this breakdown. The total cost of the people mover will consist of \$2,500 from ARPA funds and \$7,500 from hotel/motel funds
- Carl Baker, with Effingham County Extension office, was present to give the monthly report. He reported on training attended by the staff, update on the Deer Donation program, enrollment into 4-H for foster kids, and the Broadband meeting on March 22, 2023
- David Budde, 911 Board, questioned the earmarked ARPA funds for simulcast radio system. He spoke with the Chairman of 911 board and he concerns were answered.

#### **3. AGENDA CONSIDERATIONS**

- Chairman J. Douthit requested the "Approve Disbursement of \$84,585.99 Funds for Childcare Research Committee- Stabilization Grant" be removed from the Consent Agenda. Chairman J. Douthit placed this item as #4A.

- Chairman J. Douthit requested “Approve Reduction of \$100,000 ARPA Earmarked Funds for Childcare Research Committee – Stabilization Grant to \$84,585.99” be removed from the Consent Agenda. Chairman J. Douthit placed this item as #4B.
- Member D. Campbell made a motion to add Emergency Masonry Repair to Jail to the agenda. Member N. Soltwedel seconded. This item was placed as #16A under the Regular County Board meeting agenda. **Motion carried.**

#### 4. CONSENT AGENDA

- Member J. Deters made a motion to approve the Consent Agenda as presented except for Approve Disbursement of \$84,585.99 ARPA Funds for Childcare Research Committee Stabilization Grant and Approve Reduction of \$100,000 ARPA Earmarked Funds for Childcare Research Committee Stabilization Grant to \$84,585.99. Member D. McCain seconded. **Motion carried** on a roll call vote of 5 ayes; 0 nays.

##### **4A APPROVE DISBURSEMENT OF \$84,585.99 ARPA FUNDS FOR CHILDCARE RESEARCH COMMITTEE STABILIZATION GRANT.**

- Chairman J. Douthit pulled this agenda item to update the amount. The reason this was pulled because there is one less employee requesting money from this grant so there will be a reduction from the original amount. The adjusted amount will be \$84,263.04. Member D. Campbell made a motion to modify the agenda item with the new amount of \$84,263.04. Member J. Deters seconded. **Motion carried.** Member J. Deters made a motion to Approve the Disbursement of \$84,263.04 Earmarked ARPA funds for the Childcare Research Committee Stabilization Grant. Member S. Gillet. **Motion carried** on a roll call vote of 5 ayes; 0 nays.

##### **4B APPROVE THE REDUCTION OF \$100,000 ARPA EARMARKED FUNDS FOR CHILDCARE RESEARCH COMMITTEE STABILIZATION GRANT TO \$84,585.99**

- Chairman J. Douthit stated this item was pulled to reflect the reduction in the earmark of ARPA funds to the new amount in reference to the above agenda item. Member N. Soltwedel made a motion to modify the agenda item to the new amount of \$84,263.04. Member D. McCain seconded. **Motion carried.** Member J. Deters made a motion to Approve the Reduction of \$100,000 ARPA Earmarked Funds for Childcare Research Committee Stabilization Grant to \$84,253.04. Member S. Gillet seconded. Motion carried on a roll call vote of 5 ayes; 0 nays.

#### 5. APPROVE \$81,200 ARPA FUNDS FOR THE EFFINGHAM CITY/COUNTY SRT TEAM WITHOUT COMMITTEE RECOMMENDATION

This item was presented at the February 21, 2023 Regular County Board meeting. The intent was to approve this item but a formal motion was not made. This is a correction for a procedural error and to have a motion made for board approval. Member D. Campbell made a motion to Approve \$81,200 ARPA funds for the Effingham City/County SRT Team without committee recommendation. Member J. Deters seconded. Then Member N. Soltwedel made a motion to modify the original motion to approve \$81,200 ARPA funds for the SRT for the Effingham County Sheriff’s for the benefit or use of the Effingham City/County SRT team. Member D. McCain seconded. Aaron Jones, States Attorney, gave clarification. He stated the property or equipment of the team would be distributed back accordingly to the makeup of that team by headcount. Paul Kuhns, County Sheriff, stated that the equipment would come back to the county to the Sheriff’s Dept. **Motion carried.**

Member J. Deters made a motion to approve the modified motion. Member D. Campbell seconded. Member S. Gillet abstained from the vote. **Motion carried** on a roll call vote of 4 ayes; 0 nay.

**6. APPROVE 708 BOARD APPOINTMENT OF SHANNON GRIFFITH WITHOUT COMMITTEE RECOMMENDATION**

This item was presented at the February 21, 2023 Regular County Board meeting. The intent was to approve this item but a formal motion was not made. This is correction for a procedural error and to have a motion made for board approval. Member J. Deters made a motion to approve the 708 Board appointment of Shannon Griffith. Member D. Campbell seconded. *Motion carried.*

**7. APPROVE THE PRESENTATION OF PACIFIC LIFE TO COUNTY EMPLOYEES WITHIN THE GUIDELINES OF COUNTY POLICIES AND PROCEDURES AND DEPARTMENT GUIDELINES WITHOUT COMMITTEE RECOMMENDATION.**

This item was presented at the February 21, 2023 Regular County Board meeting. The intent was to approve this item but a formal motion was not made. This is a correction for a procedural error and to have a motion made for board approval. Member S. Gillet made a motion to approve the presentation of Pacific Life to county employees within the guidelines of county policies and procedures and department guidelines without committee recommendation. Member J. Deters second. *Motion carried*

**8. APPROVE APPLICANT FOR EMA ASSISTANT COORDINATOR WITHOUT COMMITTEE RECOMMENDATION.**

This item was presented at the February 21, 2023 Regular County Board meeting. The intent was to approve this item but a formal motion was not made. This is a correction for a procedural error and to have a motion made for board approval. Member D. McCain made a motion to approve the applicant for EMA Assistant Coordinator without committee recommendation. Member N. Soltwedel seconded. *Motion carried*

**9. APPROVE DISBURSEMENT OF \$7,500 FROM HOTEL/MOTEL BUDGET LINE ITEM TO MILL ROAD THRESHERMAN'S ASSOCIATION WITHOUT COMMITTEE RECOMMENDATION**

Chairman J. Douthit explained that this was added without committee recommendation because of some clarification on where the amount of \$7,500 was coming from. Member J. Deters made a motion to approve the disbursement of \$7,500 from hotel/motel budget line item to the Mill Road Thresherman's Association without committee recommendation. Member S. Gillet seconded. *Motion carried* on a roll call vote of 5 ayes; 0 nays.

**10. APPROVE PURCHASE OF SERVICE AGREEMENT WITH CEFS WITH AMENDMENT WITHOUT COMMITTEE RECOMMENDATION.**

Chairman J. Douthit stated this is on the agenda to correct some mathematical errors. Member D. McCain made a motion to approve the purchase of service agreement with CEFS with amendment without committee recommendation. Member J. Deters seconded. *Motion carried.*

**11. APPROVE VEHICLE LEASE AGREEMENT WITH CEFS WITH AMENDMENTS WITHOUT COMMITTEE RECOMMENDATION**

Chairman J. Douthit stated this is on the agenda to correct some typographical errors. Member D. McCain made a motion to approve the vehicle lease agreement with CEFS with amendments without committee recommendation. Member S. Gillet seconded. *Motion carried.*

**12. APPROVE CEFS EFFINGHAM PUBLIC TRANSPORTATION MEMORANDUM OF UNDERSTANDING FOR DEVIATED ROUTE SERVICE WITHOUT COMMITTEE RECOMMENDATION.**

Chairman J. Douthit stated this is on the agenda to correction some typographical errors for the final draft. Member D. Campbell made a motion to approve the CEFS Effingham Public

Transportation Memorandum of Understanding for deviated route service without committee recommendation. Member J. Deters seconded. **Motion carried.**

**13. APPROVE RESOLUTION – INTERGOVERNMENTAL AGREEMENT WITH CITY OF EFFINGHAM FOR MULTI-AGENCY SPECIAL RESPONSE TEAM WITH AMENDMENTS WITHOUT COMMITTEE RECOMMENDATION**

Chairman J. Douthit stated this is on the agenda to correct some typographical errors. Member D. Campbell made a motion to approve the resolution – Intergovernmental Agreement with City of Effingham for Multi-Agency Special Response Team with amendments without committee recommendation. Member J. Deters seconded. Member S. Gillet abstained from voting. **Motion carried.**

**14. APPROVE EFFINGHAM COUNTY MOTOR VEHICLE USAGE RECORD LOG WITH AMENDMENTS WITHOUT COMMITTEE RECOMMENDATION.**

Chairman J. Douthit stated this is on the agenda to correct some typographical errors. Member J. Deters made a motion to approve Effingham County motor vehicle usage record log with amendments without committee recommendation. Member S. Gillet seconded. **Motion carried**

**15. APPROVE AMENDMENT TO POLICY AND PROCEDURES ORDINANCE INCLUDING COUNTY BOARD ADMINISTRATOR WITHOUT COMMITTEE RECOMMENDATION.**

Chairman J. Douthit explained that the current County Board Office Administrator position is not in the ordinance as defining the job duties or appointment. This amendment will put this into writing and changes the title to Effingham County Board Administrator with same job duties. Member D. Campbell made a motion to approve the amendment to policy and procedures ordinance including County Board Administrator without committee recommendation. Member D. McCain second. **Motion carried**

**16. APPROVE APPOINTMENT FOR COUNTY BOARD ADMINISTRATOR WITHOUT COMMITTEE RECOMMENDATION**

This appointment is for the current employee in this position, Angela Thompson. Member J. Deters made a motion to approve the appointment for County Board Administrator without committee recommendation. Member N. Soltwedel seconded. **Motion carried.**

**16A. EMERGENCY REPAIR FOR MASONRY**

Paul Kuhns, County Sheriff, updated the board about the upcoming repair work on the north side of the County Building by the jail. Holland and Holland can complete the repair work and submitted an estimate for \$28,940 for labor and materials. This project will take about two weeks to complete and part of the north parking lot will be blocked off. There was discussion about the urgency of this project because of liability involved with the jail and if this project could be used with ARPA funds. Member J. Deters made a motion to allocate \$28,940 of ARPA funds for the masonry repair work for the Effingham County Building. Member D. McCain seconded. **Motion carried** on a roll call vote of 5 ayes; 0 nays.

**17. ELECTION OFFICIALS REPORTS**

- Michelle Kollmann, County Clerk, reported on the election. The public test will be held on March 24, 2023 and election day is Tuesday, April 4 with voting taking place 6:00 a.m. to 7:00 p.m.
- Paul Kuhns, County Sheriff, reported he needs good applicants and there are openings in all areas of his dept.
- Aaron Jones, States Attorney, reported on the Safe-T Act. Supreme Court heard arguments and is waiting a decision which could be in May. His office is continuing the process to go paperless.

- Kim Rhodes, Coroner, talked about the interstate construction and reminded the public to be aware and patient.

#### **18. COMMITTEE REPORTS**

- Dave Campbell noted to keep an eye on the broadband and this could be beneficial for the county. There is a matching grant available and the Farm Bureau is doing a study for broadband.
- Doug McCain updated the board on the new Health Dept. building with plans to be ready by mid- summer. Also noted there will be several openings on the health board coming up.
- Josh Douthit congratulated the local basketball teams especially Teutopolis for placing 3<sup>rd</sup> in state.
- Norbert Soltwedel thanked the board for their help with his recent surgery by assisting with meetings.

#### **19. CLOSED SESSION – NONE**

#### **20. ADJOURN**

- Member J. Deters made a motion to adjourn this meeting. Member S. Gillet seconded.  
*Motion carried.*