



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

May 8, 2024 1:30 P.M.
Transportation Committee Meeting
MINUTES

Committee Members Present: Norbert Soltwedel, Chair; Jeremy Deters

Committee Member Absent: Elizabeth Huston

Other Board Members Present:

Others Present: Peter Niccum (CSS), Beth Beck-Marts (CEFS), Kelly Lockhart

Minutes

- Minutes from April 10, 2024 were approved. J. Deters motioned/N. Soltwedel seconded. Unanimous.
Motion carried.

Unfinished Business

- Effingham County Public Transportation (ECPT)
 - IDOT Compliance Review Update – B. Beck-Marts reported review is complete and expects results around May 23rd. B. Beck-Marts shared identified problem areas were updates to Title VI policy and the current cost allocation method.
 - E-Trax Update –
 - Rotary Club Bus Stop Shelter – No update.
 - B. Beck-Marts shared April service report of 2,968 total passenger trips, 12 new riders, 35 unmet rides, and 501 non-ambulatory rides.
 - B. Beck-Marts shared April demand response trip purpose report of 443 medical, 1,987 employment, 52 nutrition, 70 business, 39 shopping, 62 social/recreational, 299 other, and 16 educational purposes.
 - B. Beck-Marts shared total E-Trax units of 470 for April
 - Rebuild Round 3 Grant (Maintenance Facility) – B. Beck-Mart reported she is currently waiting on response from IDOT on concurrence on land purchase.

New Business

- Effingham County Public Transportation – Triannual Audit Report Results
 - K. Lockhart reported the following identified problem areas:
 - Effingham County needs to include grant number, UEI number, FAIN or CDFA number on the Purchase of Service agreement.
 - PCOM role will need to expand considerably with additional maintenance duties, procedural duties with drug and alcohol testing, driver training, meeting/site visits with operator along with dispatch, write grants, reporting, other procedural duties.
 - Cost allocation model may need adjusted.
 - Accounting and financial procedure update to meet Federal grant standards.
 - Procurement policy needs updated.
 - ADA policy needs updated along with complaint form on website.

- Title VI updates needed along with complaint form with language assistance plan to be included.
- Service contracts need to be with Effingham County and no longer through CEFS.

General Information/Public Comments

- Update on Disposal of Excess Vehicle – K. Lockhart reported he is working on getting the vehicle back into service by drafting a letter with information to IDOT giving history of vehicle and why moving from one agency to another. K. Lockhart stated once the letter is received, IDOT will sign title over to Effingham County and provide to B. Beck-Marts to get registered and back on the road.
- CSS Vehicle Update – P. Niccum shared mileage update. P. Niccum stated CIPT is working with CSS on a new contract and with many added clients, an additional route was needed because CSS is not able to accommodate with the time restrictions for ridership.
- PCOM Update – No other updates.
- N. Soltwedel inquired on an avenue for the public to share input on public transportation to help identify areas of improvement.
- J. Deters inquired on County provided fares for elderly, disabled, and VA progress. B. Beck Marts stated she has seen quite a few of applications come through for the program so she is hopeful it will be successful.
- B. Beck-Marts stated she is looking for two full time drivers.
- B. Beck-Marts reported the Midland grant for seniors will be spent June 30th, but will renew at \$85,000 for FY25

Closed Session

Adjournment

- J. Deters motioned and N. Soltwedel seconded. Unanimous. *Motion carried.*

Respectfully submitted,
Angie Thompson, County Board Administrator