



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

December 11, 2024 1:30 P.M.
Transportation Committee Meeting
MINUTES

Committee Members Present: Norbert Soltwedel, Mike Buzzard, J. Deters

Committee Member Absent:

Other Board Members Present: J. Douthit

Others Present: Pete Niccum (CSS), Beth Beck-Marts (CEFS), Kevin Bushur (CEFS), Kelly Lockhart

Minutes

- Minutes from November 13, 2024 were approved. N. Soltwedel motioned/J. Douthit seconded. Unanimous. *Motion carried.*

Unfinished Business

- Effingham County Public Transportation (ECPT)
 - B. Beck-Marts reported hiring new driver/dispatcher and full-time driver with opening remaining for two(2) FT drivers.
 - B. Beck-Marts reported total township donations to date of \$6,000.00.
 - B. Beck-Marts reported FY26 allocations will be released on or before January 6th with grant applications opening on January 27th.
 - November Service Report
 - B. Beck-Marts shared November service report of 2418 total passenger trips, 10 new riders, 57 unmet rides, and 309 non-ambulatory rides.
 - B. Beck-Marts shared November demand response trip purpose report of 308 medical, 1616 employment, 43 nutrition, 34 business, 53 shopping, 49 social/recreational, 61 other, and 6 educational purposes.
 - B. Beck-Marts shared reduced fair report of 275 seniors, 259 disabled residents, 28 veterans for demand response.
 - E-Trax Update –
 - B. Beck-Marts reported 292 total units with 15.4 as the average per day and 1.9 as the average rides per hour. B. Beck-Marts stated Walmart bus stop location was most frequented with total of 148 rides and HSHS being next most frequented with total of 120 rides.
 - B. Beck-Marts reported reduced fair for E-Trax of 116 seniors, 65 disabled residents, and 21 veterans.
 - B. Beck-Marts shared “Free Fridays” in December and “Ride with Santa” on December 23rd from 10am to 1pm with free rides and goodie bags for the kids.
 - Rebuild Round 3 Grant (Maintenance Facility) – See New Business.
 - Update on IDOT Monthly Monitoring Outcome Report Requirements – B. Beck-Marts reported all completed. Waiting for IDOT review of CEFS Title VI revision and CEFS board approval.

New Business

- Maintenance Facility Architectural and Engineering Services RFP – K. Bushur shared proposed RFP for committee review. K. Bushur projected total cost for architectural and engineering services around \$250,000.00. IDOT needs to approve RFP before it can be published for bids. M. Buzzard moved approval of Architectural and Engineering Services RFP submission to IDOT to full board. N. Soltwedel seconded. Unanimous. *Motion carried.*
- Resolution – Decrease in Downstate Operating Assistance Program (DOAP) Matching Requirements for Locals – N. Soltwedel shared proposed resolution from UCCI. B. Beck-Marts stated there would be limitations on other sources to generate push for matching requirements. J. Douthit suggested approach on matching may be flawed. J. Douthit recommended further inquiry with legislatures on how to achieve end goal. Discussion on best way to approach matching concerns.
- Updated FY25 Meeting Schedule – N. Soltwedel motioned to approve updated FY25 meeting schedule. M. Buzzard seconded. Unanimous. *Motion carried.*

General Information/Public Comments

- CSS Vehicle Update – P. Niccum shared mileage of 4700 total miles as of month of November.
- PCOM Update
 - Update on Excess Vehicle – K. Lockhart reported L. Hubbard at Effingham County Senior Services working on letter to IDOT.
 - ECPT – Financial Policies & Procedures – K. Lockhart stated policy presented is configured from CEFS policies and had moved through IDOT audit without issues.
 - D. Ruhoff requested changes prior to moving to full board for approval.
 - IDOT will need to review and approve before board approval.
- Family Life Center representative was present and inquired on plan for E-Trax on south side of town. B. Beck-Marts stated north side route was pilot route and will need ride numbers to increase and will need Fayette construction further completed. B. Beck-Marts shared planning is in process. Discussion on renting or leasing transportation for services.

Closed Session

Adjournment

- M. Buzzard motioned and N. Soltwedel seconded. Unanimous. *Motion carried.*

Respectfully submitted,
Angie Thompson, County Board Administrator