

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

September 17, 2024 Noon

EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, John Maguire, Larry Thies, Dave Budde, Dave Mahon, Jake Buhnerkempe

Absent: Brant Yochum

Others Present: Tina Daniels, Jason Repking, Billie Bales, Travis Buhnerkempe, Jill Zerrusen, Deb Ruholl, Darin Deters (GTSi)

Minutes

J McFarland motioned/L Thies seconded minutes of the August 20, 2024 meeting were approved as written.

Motion carried.

Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing an August 31, 2024 balance of \$1,933,738.21 along with an Expenditure Statement for bills to be approved for \$62,079.17. Included in the bills to be paid was 50% of the hardware upgrade to InDigital for \$52,400.96. L Thies motioned/D Mahon seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, J Maguire, D Budde, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: B Yochum) ***Motion carried.***

Committee Reports

Finance Committee

- CD Renewal – P Kuhns motioned/D Mahon seconded to reinvest \$526,772.24 with Dieterich Bank in a CD for 12 months at 4.15% interest. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, J Maguire, D Budde, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: B Yochum) ***Motion carried.***
- Salary Schedule – L Thies motioned/J McFarland seconded to increase Jason Repking’s salary to \$15,000 annually plus 5%, due to increased work load. The other employees get a 5% increase, all increases will be effective December 1, 2024. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, J Maguire, D Budde, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: B Yochum) ***Motion carried.***
- FY25 Budget Worksheet (see attached) – The Finance Committee met September 11, 2024 and worked on the FY25 budget. There were a few capital projects that were not completed and carried over to FY25. The Finance Committee will have a proposed FY25 Budget ready for layover at the October Meeting.

Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 7 new addresses & reassign 3 existing; MSAG online training; Dieterich PO, County Clerk, Altamont, City 911 address questions/review; general address questions/ verifications/phone calls/letters.
- Mapping (see report)
- Crossroads discussion/review/, check alias for Gordon/Gove; NICE Inform layers issues conference call; Building permits; general mapping questions/updates/discussions

System Administrator’s Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP’s.
- Daniels attended the APCO/INENA meeting on August 5th. They discussed the CESSA legislation, which has been extended until 2025. There are agencies pilot testing the new EMD protocols for CESSA.

- The State Advisory Board meeting was held September 16. There was a great deal of discussion about possibly raising the 911 surcharge.
- Daniels & Bales are attending the Motorola Midwest Users Group Conference October 1st-3rd.
- J Buhnerkempe motioned/P Kuhns seconded to order 4 Verizon Sims cards for \$144.00 /month. (2) cards will be used for the IFERN radio redundancy and the other (2) for Daniels and Bales to use for emergency call outs and daily use with iPads . (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, J Maguire, D Budde, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: B Yochum) ***Motion carried.***

IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Installed City workstations & monitors; setup new LEAD users; checked configuration of Shumway VPN; Testing & conference calls for Touch; Setup & tested VPN & Touch. (see attached report)
- Repking reported Touch is up and running and ready for iPads.

Old Business

- Update on Tower Site Audit- Darin Deters (GTSi) submitted a tower drawing identifying the various equipment and antennas located on the communications tower at the Sheriff's Office. The report is color coded and the color codes correspond to the color codes located on the equipment in the Equipment Room above the jail. (see attached drawing)
- Removal of Obsolete Equipment – D Mahon motioned/P Kuhns seconded to accept the quote for GTSi for \$2,750.00 to remove/dispose of all the identified, inoperable (4) pieces of equipment located on the Effingham County Sheriff's Office Tower Site. This includes the removal/disposal of coax/lines associated with the inoperable equipment. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, J Maguire, D Budde, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: B Yochum) ***Motion carried.***
- Effingham Tower Site Inspections – BeckTech was not present to report.
- Simulcast System Update - Deters reported all sites are operable, with excellent results. There have been a few audio related issues that they are working on. There was an electrical issue with Siemer's tower that Siemer's were taking care of.

New Business

- Recognition to Responsible Owners of Tower Sites – Siemer Milling is the only private owner of a tower site. Dave Campbell will be bringing some ideas to the October meeting.

General Information/Public Comments

- Nothing reported.

Adjournment

On a motion by D Mahon and seconded by J Maguire the meeting was adjourned to October 15, 2024 at Noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman
911 Administrative Aide