

# EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

November 19, 2024 Noon

## EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, Larry Thies, Brant Yochum, Dave Mahon, Jake Buhnerkempe

Absent: John Maguire, David Budde

Others Present: Tina Daniels, Jason Repking, Billie Bales, Travis Buhnerkempe, Jill Zerrusen, Darin Deters (GTSi)

### Minutes

J McFarland motioned/L Thies seconded minutes of the October 15, 2024 meeting were approved as written.

***Motion carried.***

Liability Insurance Proposal – The renewal annual premium was \$34,082, which increased by 22%. J Buhnerkempe motioned/L Thies seconded to increase Inland Marine deductible from \$2,500 to \$5,000 for a savings of \$1,900. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies , B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, D Budde ) ***Motion carried.***

J Buhnerkempe motioned/D Mahon seconded to raise the deductible on the Property deductible to \$5,000, which would save \$503. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies , B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, D Budde ) ***Motion carried.*** The renewal premium was paid in October by Weis Insurance. After the policy is endorsed, with the new deductibles, the premium will be pro-rated and we will be given a refund.

### Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing an October 31, 2024 balance of \$1,998,961.06 along with an Expenditure Statement for bills to be approved for \$95,367.64. B Yochum motioned/P Kuhns seconded to accept the financial and approve expenditure reports. Included in the bills, WSI Technologies for the annual NICE recording maintenance fee of \$40,467.25 and to Weis Insurance for the Liability Insurance renewal of \$34,082 (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies , B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, D Budde ) ***Motion carried.***

### Committee Reports

#### Finance Committee

- FY25 Final Budget (see attached) – FY25 Budget Total Expenses \$ 1,240,337; Total Income \$901,000; Total Available Funds \$1,241,000, Total Revenue over Expense \$663. \$340,000 will be used from the Dieterich Bank Money Market to complete the attached Capital Equipment & Computer Software Projects. J McFarland motioned/L Thies seconded to approve the FY25 Final Budget (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies , B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, D Budde ) ***Motion carried.***

### Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 4 new addresses; Local POs questions/review/new letter; Julie Mayhaus address issue resolved; MSAG review for annexation and HWC address; Tebbe Subdivision questions; general address questions/verifications/phone calls/letters.

Mapping (see report)

- Data to Crossroads GIS; WSI/NICE issue conference call; Billie/Tina conference call; annexation edits (Munic, PSAP, LAW, FIRE); Building permits; general mapping questions/updates/discussions

### System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.
- Telecommunicators from the Effingham County Sheriff's Office and Effingham Police Department were honored at the annual Illinois Public Safety Telecommunications Association banquet held October 22<sup>nd</sup> in Springfield, Illinois. They were named Telecommunications Team of the Year for their professionalism and service during the Teutopolis anhydrous incident which occurred September 29<sup>th</sup>, 2023.
- Two of our trainers demo'd a new AI training platform that simulates 911 calls that we are going to implement in our training curriculum.
- The IFERN radio frequency is now working at both PSAP's.

### IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Setup VPN users & devices, installed licenses for NewMotion, County workstations meetings, added Leads users, server updates, GIS Word systems conference call (see attached report).

### Old Business

- Effingham Tower Site Inspections – Darin Deters reported Brian Baker of Baker Tower & Antenna of Rochester, IL conducted an inspection of the Effingham County Tower. He said overall, the tower is in generally good condition but needs some maintenance/repairs. Rust and corrosion were observed on the anchor bolts on the bottom section and base, corroded hardware was seen in multiple areas on the tower structure. He is recommending repainting the structure to prevent further rusting. There was no protective grout located around the anchor bolts. He is recommending the opinion of a structural engineer on this matter. P Kuhns motioned/J Buhnerkempe seconded for GTSi to look at getting a structural engineer and quote to evaluate the anchor bolts and the absence of grout on the Tower base for December's meeting. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: J Maguire, D Budde ) ***Motion carried.***

### New Business

- StarCom Fees – J Buhnerkempe reported Teutopolis Fire is requesting (2) of their radios be added to 911's StarCom account. The Board will need to know if they are limited use to determine the rate 911 would be paying. This will be on the December 911 agenda.

### General Information/Public Comments

- Nothing reported.

### Adjournment

On a motion by D Mahon and seconded by L Thies the meeting was adjourned to December 17, 2024 at Noon in the 3<sup>rd</sup> Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman  
911 Administrative Aide