



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

July 10, 2024 9:00 A.M.
Effingham County Airport Commission Meeting

MINUTES

Commission Members Present: (Roll Call Taken) Tony Siemer, Phil Toops, Jeremy Deters, Ken Wohltman, Josh Douthit
Absent:

Others Present: Jerry Tate, County Engineer-Greg Koester, Hank Stephens

Minutes

- J. Deters moved to approve May 8, 2024 minutes/K. Wohltman seconded. Unanimous, *Motion carried.*

Review and Approve Bills

- P. Toops moved to approve May bills for a total of \$28,854.08 and June bills for a total of \$32,809.57/J. Deters seconded. Unanimous, *Motion carried.*

Correspondence

Old Business

- Airport Road Reconstruction – G. Koester updated project has made good progress and reported next progress meeting will be on July 22nd. G. Koester stated he anticipates a mid-August date for opening road again. J. Tate reported significant storm sewer work has been completed with the project.
- Road Relocation of 1425th Street – G. Koester reminded commission of decision to do project at own expense to expedite runway extension. G. Koester stated it was anticipated last month the project would receive FAA final approval, however approval has not been received at this time. G. Koester explained the need for approval letter before any work can begin. G. Koester confirmed Effingham Asphalt will assist in dirt work and he anticipates one week in dirt work and hopes work can start next month.
- New T-Hangar – K. Wohltman shared plotted 11x17 plans and his thoughts on concrete versus asphalt for apron ultimately recommending concrete for apron. G. Koester reported talking to Hanson and no program letter from Division of Aeronautics has been received at this time.
- Executed Grant Agreements
 - Runway/Taxiway Extension – G. Koester reported this agreement completed.
 - Environmental Assessment – G. Koester reported this agreement completed.

New Business

- Signatory Permissions for Airport Superintendent – As Airport Superintendent, Koester digitally signed documents for projects. Koester requested commission to formalize permission to sign for such paperwork by putting it as an agenda item. K. Wohltman motioned to allow for signatory permissions for Airport Superintendent. J. Deters seconded. Unanimous, *Motion carried.*
- Purchase of a New Lift – K. Wohltman shared concerns with old lift and requested purchase of used lift from Barnes Equipment for \$8500.00. J. Deters motioned to purchase lift from Barnes Equipment in the amount of \$8500.00. K. Wohltman seconded. Unanimous, *Motion carried.*

- Amendment to Hanson Engineering Agreement – G. Koester requested approval of Hanson to perform special services with runway extension (project development that incorporates the road relocation). These costs will be included in reimbursements for Environmental Assessment with runway extension. P. Toops approved amendment to Hanson Engineering Agreement. K. Wohltman seconded. Unanimous, ***Motion carried.***

General Information

- Draft 2025 Airport Budget – G. Koester shared Tax and Finance is requesting draft budget to be submitted by August 2, 2024. K. Wohltman recommended including concrete work for increase in storm sewer capacity in budget planning.
- Hangar and Fuel Flow Report – J. Tate shared report of hangar rent \$4,450.00 for May and \$4,450.00 for June. J. Tate reported hangars are now fully occupied. Report showed Jet-A 4214.0 gallons sold for May and 5194.7 gallons sold for June; Avgas 1538.4 gallons sold for May and 1607.5 gallons sold for June with a total fuel volume sold in May being 5862.4 gallons and a total fuel volume sold in June being 6802.2 gallons. J. Tate stated last year the numbers were larger and discussed movement of some of the user's planes.
- Requests for Grants and Other Funding Opportunities – G. Koester shared he hasn't received updates on other applicable grant opportunities at this time.
- H. Stephens shared the City's excitement in seeing runway extension project planning. H. Stephens stated the airport is important to the community and the City has a vital interest in it and its success. H. Stephens also shared the City is open to any opportunities for collaboration.

Adjourn/Next Meeting

- J. Deters motioned/K. Wohltman seconded to adjourn the meeting. Unanimous. ***Motion carried.***

Minutes submitted by Angie Thompson, Administrative Aide to Airport Commission