



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

April 3, 2024 9:00 A.M.  
**Effingham County Airport Commission Meeting**

**MINUTES**

Commission Members Present: (Roll Call Taken) Tony Siemer, Phil Toops, Jeremy Deters, Chris Keller, Ken Wohltman  
Absent:

Others Present: Jerry Tate, County Engineer-Greg Koester, Rachel Kaiser

**Minutes**

- K. Wohltman moved to approve March 6, 2024 minutes/C. Keller seconded. Unanimous, *Motion carried.*

**Review and Approve Bills**

- J. Deters moved to approve March bills for a total of \$48,733.18/K. Wohltman seconded. Unanimous, *Motion carried.*

**Correspondence**

- G. Koester submitted a form on aviation fuel sales tax for April 1<sup>st</sup> deadline. Decision on how to spend with this years budget or next years budget.

**Old Business**

- Airport Road Closure to Accommodate Reconstruction – G. Koester reported A&R created a traffic control plan along Rt. 45 and provided the plan to commission for review. G. Koester predicted construction to start the last two Mondays of April (22<sup>nd</sup> or 29<sup>th</sup>). K. Wohltman to share information with other aviators at EA meeting. K. Wohltman inquired on fuel transport access during road closure. J. Tate to investigate.
- Alignment of Road Relocation of 1425<sup>th</sup> Street – G. Koester reported utilities are proving to be difficult due to locaton. A different alignment has been proposed and inquiry submitted to Hanson and FAA for minor change. Effingham Asphalt is contracted for initial dirt work since project will be under RFP threshold. The Highway Department will finish project out.
- Converting Assistant Airport Manager – G. Koester reminded the Commission of last month’s approval of the Assistant Airport Manager status change to full time and updated the topic is currently on the Legislative Committee agenda for Board approval.
- New T-Hanger – G. Koester shared schedule of deliverables from Hanson for runway extension and T-Hangar. K. Wohltman received T-Hanger plans and will leave in the Airport conference room for review by all. G. Koester predicted timing expected for awards through commission and board meeting for Hangar construction to be this summer. G. Koester stated program letter has not yet been received for access pavement and it being held up by FAA with missing approval letter for reimbursement for environmental assessment. FAA won’t issue program letters until oldest entitlements have all been met. R. Kaiser to investigate. G. Koester anticipated projects to be underway this summer and fall.

**New Business**

- Runway Extension Project – G. Koester shared no updates and currently waiting for concurrence letter.

- Consulting Services Agreements with Hanson Professional Services – Runway/Taxiway Ext. – G. Koester provided agreements from Hanson Engineers for design, construction, and special services (part of a the 5 year retainer with Hanson) for review and signature to be included in intergovernmental agreements. P. Toops motioned to sign agreements provided by Hanson for design, construction, and special services for runway/taxiway extension. K. Wohltman seconded. Unanimous. ***Motion Carried.***

### **General Information**

- Hangar and Fuel Flow Report – J. Tate shared report of hangar rent \$4,450.00 for March. Report showed Jet-A 7512.0 gallons sold; Avgas 1331.3 gallons sold with a total fuel volume sold being 8843.3 gallons.
- 2024 Farm Rent Changes due to Construction – Rental acreage continues to be adjusted with dirt work and readjustment of road and road closure.
- Reminder that May meeting is pushed back to May 8<sup>th</sup>
- J. Tate stated signs on terminal building have been updated and Double D will be creating sign for the self serve fuel station.
- J. Tate shared lightning damage at the airport and a claim will need to be reported with the insurance.
- J. Tate state he has been informed of an expected increase in air traffic for those entering area affected to view solar eclipse. J. Tate has been receiving phone calls from Civil Air Patrol and IDOT monitoring traffic for the event.
- K. Wohltman shared discussion of residential planning east of the airport.

### **Adjourn/Next Meeting**

- C. Keller motioned/P. Toops seconded to adjourn the meeting. Unanimous. ***Motion carried.***

Minutes submitted by Angie Thompson, Administrative Aide to Airport Commission