



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

November 13, 2024 9:00 A.M.
Effingham County Airport Commission Meeting

MINUTES

Commission Members Present: (Roll Call Taken) Tony Siemer, Phil Toops, Ken Wohltman, Josh Douthit
Absent: Jeremy Deters
Others Present: Jerry Tate

Minutes

- K. Wohltman moved to approve October 2, 2024 minutes/P. Toops seconded. Unanimous, ***Motion carried.***

Review and Approve Bills

- P. Toops moved to approve October bills in the amount of \$61,914.15 in addition to \$3,845.00 for restriping parking lot in front of hangars/J. Douthit seconded. Unanimous, ***Motion carried.***

Correspondence

Old Business

- Runway/Taxiway Extention –
 - G. Koester stated earlier this year, county awarded the runway project, along with the taxiway alternate and concrete panel replacement alternate costing approximately \$1.2 million and \$627,000.00, respectfully. G. Koester further stated that including these alternates puts the total project cost at \$5,147,000.00, exceeding the \$5,000,000.00 state/local project funding limit by \$147,000.00. G. Koester reported panel replacement is currently planned to be scaled back so as not to exceed \$5 million, however recommended using remaining ARPA airport earmark to beef up panel replacement to desired final project.
 - Intergovernmental Agreement with City of Effingham –J. Douthit to contact City with update on agreement.

New Business

- FY25 Meeting Schedule – P. Toops moved to approve FY25 meeting schedule. K. Wohltman seconded. Unanimous, ***Motion carried.***
- 10-Unit T-Hangar and Taxilanes, Project No. 1H2-5160
 - Award Lowest Responsible Bidder – Commission reviewed bid tabs from the Friday, November 8th letting in which four (4) bids were received. Precise Construction Services was lowest responsible bidder with a bid of \$1,191,183.21, well below the estimate. K. Wohltman moved. P. Toops seconded. Unanimous, ***Motion carried.***
 - Authorize Airport Superintendent to Execute Necessary Documents – G. Koester requested authorization to proceed with project, including finishing out restroom and public space on NE corner (not to exceed \$55,000.00 for water service) and adding an entrance off Airport Road (not to exceed \$10,000.00). Discussion on water service location mapping and logistics. J. Douthit recommended speaking to the City while they review comprehensive plan to notify them of increase of water service needs in response to current and future growth of airport. K. Wohltman moved authorization for Airport Superintenden tto execute necessary documents. P. Toops seconded. Unanimous, ***Motion carried.***
 - Request County Board Approval – G. Koester stated County Board will need to approve allocation of earmarked ARPA funds before invoicing can be paid.
- Transportation Improvement Programming (TIP) Meeting – G. Koester summarized Nov. 1st meeting with IDA. First two priorities are Phase 2 of Apron Expansion and Runway Safety Area to west. Projects will be discussed at December meeting before submittal to IDA.
- Airport Sponsor Consultant Selection Procurement Solicitation – Solicitation will be on the IDA website. This shall serve as consultant prequalification for anticipated projects for next 5 years.

General Information

- Hangar and Fuel Flow Report – J. Tate shared report of hangar rent showing \$4,450.00 for October. Report showed Jet-A and Avgas fuel flow of 8,350.3 gallons and 1,626.4 gallons, respectively.
- J. Douthit notified commission that one of the two county board representatives may change for next year.

Adjourn/Next Meeting

- P. Toops motioned/K. Wohltman seconded to adjourn the meeting. Unanimous. ***Motion carried.***

Minutes submitted by Angie Thompson, Administrative Aide to Airport Commission