



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

October 2, 2024 9:00 A.M.

## Effingham County Airport Commission Meeting

### MINUTES

Commission Members Present: (Roll Call Taken) Tony Siemer, Phil Toops, Jeremy Deters, Ken Wohltman, Josh Douthit  
Absent:

Others Present: County Engineer-Greg Koester, Hank Stephens (City Commissioner), Jerry Tate (via phone)

#### Minutes

- J. Deters moved to approve September 4, 2024 minutes/J. Douthit seconded. Unanimous, *Motion carried.*

#### Review and Approve Bills

- J. Douthit moved to approve September bills in the amount of \$106,038.68/J. Deters seconded. Unanimous, *Motion carried.*

#### Correspondence

#### Old Business

- Road Relocation of 1425<sup>th</sup> Street – G. Koester reported the following:
  - Road complete and open to traffic since last week;
  - Most expenses were included on claims; and
  - Project finished under budget with only minor maintenance-related expenses remaining.
- Runway/Taxiway Extention –
  - G. Koester stated the ground breaking ceremony was well attended. G. Koester reported there is no progress schedule received McCarthy and wish to avoid performing work that would require shortening the primary runway followed by a winter shutdown.
  - K Wohltman and G. Koester reported having presented the project at recent City Council meeting requesting \$100,000 to support the project. H. Stephens confirmed and stated additional info will be needed for intergovernmental agreement. H. Stephens expressed gratitude to Commission for attending City Council meeting to present and felt it was very informative for all.
- T-Hangar and Access Pavement – K. Wohltman stated proposal for bids will be advertised this week. G. Koester shared we received IDOT review comments on project last Thursday. G. Koester reported public notices were placed on the Division of Aeronautics and IDOT websites and will be published in paper on Friday. Bids will be opened November 8 at 1pm at the Airport. Pre-bid meeting for contractors is scheduled at 1pm on October 25 at Airport. Commission requested November Airport Commission meeting be re-scheduled to November 13 at 9am to accommodate bids. T. Siemer inquired on access pavement being local let same as T-Hangar. G. Koester confirmed. K. Wohltman stated base bid will be asphalt with an alternate bid for concrete.

#### New Business

- Annual Transportation Improvement Planning (TIPs) Meeting – G. Koester stated a the meeting will be virtual and scheduled November 1<sup>st</sup> at 1:30pm.
- Advertise for Consultant Selection Retainer – G. Koester stated is a 5 year selection retainer. G. Koester mentioned project included being N-S runway rehab, apron expansion, and RSA work on west end.

- Proposed 2025 Budget – G. Koester shared copy of proposed budget. Discussion on budget expenses and revenues. Highlights included increased revenues from state aviation fuel tax and increasing the monthly airport superintendent stipend from \$600 to \$900 per month.

#### **General Information**

- Hangar and Fuel Flow Report – J. Tate shared report of hangar rent showing \$4450.00 for September. Report showed Jet-A and Avgas fuel flow of 8,645.4 gallons and 1,376.6 gallons, respectively.

#### **Adjourn/Next Meeting**

- P. Toops motioned/J. Deters seconded to adjourn the meeting. Unanimous. *Motion carried.*

Minutes submitted by Angie Thompson, Administrative Aide to Airport Commission