

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

June 18, 2024 Noon

EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, John Maguire, Larry Thies, Dave Budde, Jake Buhnerkempe

Absent: Brant Yochum, Dave Mahon

Others Present: Tina Daniels, Jason Repking, Jill Zerrusen, Travis Buhnerkempe, Greg Sapp, Wayne Woods (Rural Med)

Minutes

P Kuhns motioned/L Thies seconded minutes of the May 21, 2024 meeting were approved as written. ***Motion carried.***

Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing a May 31, 2024 balance of \$1,754,160.97 along with an Expenditure Statement for bills to be approved for \$43,472.90. \$5,771.33 was paid to the credit card company for expenses for travel to the Texas Conference, \$13,651.43 was paid to Dell for the monitor and PC upgrades and \$16,147.28 was paid to CDW for Netmotion Full Platform software & hardware. L Thies motioned/J McFarland seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, J Maguire, L Thies, D Budde, J Buhnerkempe; Disapproving votes: 0; Absent: B Yochum, D Mahon) ***Motion carried.***

Committee Reports

- Finance Committee – J Buhnerkempe reported Deb Ruholl & himself secured the \$250,000 CD at the Land of Lincoln for 5.41% APY/12 months.

Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 2 new addresses; MSAG update; general address questions/ verifications/phone calls/letters; letter to P.O.

Mapping (see report)

- Building permits; Offender Watch location layer work; Maps for Teutopolis Fire Dept; general mapping questions/updates/discussions

System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.
- Daniels attended the 911Statewide System Administrator meeting on June 6th. A report was given by a member of the CESSA (community emergency services-and-support-act) committee who advised they are still working with EMD providers to create protocols for 911 mental health related calls.
- Daniels attended the Statewide Advisory Board meeting on June 17th. Their goal is to have the Telecommunicator certification class finished and ready to go by December of this year.

IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- FLEX conference; Ordered Dispatch PC's & Equipment; Certification check for Flex update; Cleaned log files Flex server; Net 6 updates; CA certification research; Flex upgrade meeting; Solutions 2 meeting (see attached report)

- Purchase Cell Phone Booster for Effingham PD – There is no cell phone service in the 911 Dispatch Center located in the basement of the Police Department. P Kuhns motioned/J Buhnerkempe seconded to purchase the cell phone booster kit for \$1,098.94 and the City Maintenance will install it. (Roll call vote: Approving votes: P Kuhns, D Campbell, J Maguire, L Thies, D Budde, J Buhnerkempe; Disapproving votes: 0; Abstain: J McFarland; Absent: B Yochum, D Mahon) ***Motion carried.***
- Repking reported the Spillman update went well this morning. There was an issue with the font, which he is working on getting it corrected.
- Repking is working on installing the new PC's for the Dispatch Centers.

Old Business

- All the Certificates of Liability Insurance have been distributed to the appropriate entities for the installation of the Rural Fire Department's new simulcast radio system.

New Business

- Nothing reported.

General Information/Public Comments

- G Sapp noted the airplane traffic in Effingham area was more than normal, due to the Civil Air Patrol conducting an event at Coles County Airport Mattoon, IL.

Adjournment

On a motion by J McFarland and seconded by J Maguire the meeting was adjourned to July 16 2024 at Noon preceded by the Quarterly Emergency Service Agencies Board at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman
911 Administrative Aide