

# EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

February 20, 2024 Noon

## EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, John Maguire, Larry Thies, Dave Budde, Brant Yochum, Dave Mahon, Jake Buhnerkempe

Absent: 0

Others Present: Tina Daniels, Billie Bales, Jason Repking, Travis Buhnerkempe, David Faller (West & Co.), Greg Sapp

### Minutes

J McFarland motioned/B Yochum seconded minutes of the January 16, 2024 meeting were approved as written.

***Motion carried.***

### West & Co. – FY23 Financial Statements

David Faller presented highlights of the FY23 Annual Audit Report. Net position increased \$316,000, Cash & CD's increased \$374,000, Cash decreased \$126,000 due to the purchase of the CD. The major capital highlights were the initial payment on the fire simulcast system made in 2023 and there was no debt. After the Board's review, the FY23 audit will be accepted at the regular scheduled March 911 meeting.

### Financial Report & Expenditure Report

A financial report was given by J Buhnerkempe showing a January 31, 2024 balance of \$1,920,758.56 along with an Expenditure Statement for bills to be approved for \$272,180.25. Included in the bills were the annual City/County Lease paid at \$106,652.00 to each entity, the conference in Texas paid at \$7,759.26, Virtual Academy online training paid \$3,180 & Indigital Annual Support for \$36,201.10. D Mahon motioned/L Thies seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: D Campbell, J Maguire, L Thies, D Budde, B Yochum, D Mahon, J Buhnerkempe; Disapproving votes: 0; Absent: 0; Abstain due to City/County Lease Agreement: J McFarland, P Kuhns), ***Motion carried.***

### Committee Reports

#### Equipment Committee

- Follow-up on the Lifecycle Management Spreadsheet – J Maguire reported he has the draft of the main structure of the spreadsheet set ready to send, but he will be forwarding to the PSAP's for additional data.

### Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 5 new address; MSAG Edit; general address questions/several verifications/phone calls/letters

Mapping (see report)

- New data to Jenny for FLEX; general mapping questions/updates/discussions

### System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.
- Billie & Tina found a new on-line training company called Virtual Academy that IDPH has approved training, for the dispatchers. During the demo, they were shown Virtual Academy Communication Training Officer & Policy Management tracking solutions. They received a quote for \$3,180 for Master Virtual Academy PSAP Solution Agreement \$3,180 annually for all 3 packages. This software was budgeted in this year's budget.
- The FCC license, for the IFERN frequency, had to be modified to the Siemer Tower location and changed to Effingham County 911, as the owner. An application had to be submitted for a new license.

Chris Overbeck said that Global is working on a temporary fix until the radio can be installed at Siemer's.

- Tina attended an Indoor Mapping meeting on January 25<sup>th</sup>. Larger agencies have begun to prepare for being able to plot 911 calls down to what floor or apartment the 911 call is coming from.
- Tina attended the monthly 911 State Administrator's call on February 1<sup>st</sup>. The Administrator advised the TC Training Standards Committee is still working through different modules for the Mandatory Telecommunicator Training Certification.

#### IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Secretary email setup; I Am Responding issues; Rapid Notification; Excel help; Firewall update (see attached report)

#### Old Business

- Sheriff Kuhns reported the new generator had test issues. A new motor has been installed & has now passed all testing. It should be here by next week.
- Fire Chief Brant Yochum reported the City's new Simulcast system has been installed & running with no issues to date.

#### New Business

- Nothing reported.

#### General Information/Public Comments

- Nothing reported.

On a motion by L Thies and seconded by J McFarland the meeting was adjourned to March 19, 2024 at Noon in the 3<sup>rd</sup> Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman  
911 Administrative Aide