



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

June 11, 2024 8:30 AM  
**Building and Grounds Committee Meeting**

**MINUTES**

Committee Members Present: Doug McCain, Norbert Soltwedel, Tim Ellis

Other Board Members Present: None

Committee Member Absent: None

Others Present: Lieutenant Brandon Murray

**Minutes**

- Minutes from May 14, 2024 meeting were approved. T. Ellis motioned/D. McCain seconded. Unanimous. ***Motion carried.***

**Unfinished Business**

- TREC Trail – N. Soltwedel shared update from G. Koester stating a contract is in place to take out trees over the trail using up the last of the ARPA funding earmarked for TREC maintenance. B. Murray shared reports of homeless observed camping at TREC. B. Murray shared the Sheriff's Office will be following the lead of City Police and going to land owners along the trail providing an authorization form allowing removal of homeless on the landowner's property.
- County Courtyard Pavilion – A. Thompson shared the RFP for the courtyard and gazebo has been posted with a July 5<sup>th</sup> deadline for submission. A. Thompson reminded committee of July 9<sup>th</sup> bid opening to be on the agenda for the next Building and Grounds Committee meeting.

**New Business**

- Use of Historic Courthouse Courtyard for The Heart Theatre – Tim and Nicole Maloney spoke on behalf of Heart Theatre inquiring on hosting a free family friendly movie night on the Courthouse lawn August 8, 2024. T. Maloney stated the Heart Theatre has contracted with another company to do all the set up and take down. T. Maloney inquired on electrical availability. T. Ellis recommended contacting the city to confirm electrical access through lampposts. T. Maloney stated there is no anticipation of road closures, however will discuss with the city if needed. T. Maloney shared the event would need to incorporate the Historic Courthouse parking lot. Discussion on location for screen, viewing, and parking. T. Maloney inquired if food trucks would be allowed. D. McCain confirmed food trucks would be allowable. T. Maloney confirmed no open containers will be allowed for the event. T. Maloney inquired on need for portable restrooms. T. Ellis confirmed that may be a necessity. T. Ellis recommended calling Julie for staking of ground for equipment. D. McCain and T. Ellis inquired on trash pickup. T. Maloney confirmed extra trash will need to be secured, and cleanup will be supported through volunteers. D. McCain reminded a Certificate of Liability will need to be submitted to the board office. D. McCain motioned to recommend approval for use of historic courthouse courtyard and parking lot August 8, 2024 for Heart Theatre to the full board. T. Ellis seconded. Unanimous. ***Motion carried.***
- Use of Historic Courthouse Courtyard for FACE – A. Thompson shared FACE requested use of historic courthouse gazebo and grounds for free productions to take place on June 13, July 11, August 15, and September 12 at 7pm. D. McCain motioned to recommend approval for use of historic courthouse courtyard and gazebo FACE to full board. T. Ellis seconded. Unanimous. ***Motion carried.***
- Lease Review and Updates for Renewal
  - Mike Bost – T. Ellis motioned to recommend approval of renewed lease agreement as current lease reads for current office space for M. Bost beginning January 3, 2025 and ending January 2, 2027 to full board. D. McCain seconded. Unanimous. ***Motion carried.***
  - Pre-Trial Services – T. Ellis motioned to recommend approval of renewed lease agreement as current lease reads for current office space for Pre-Trial Services beginning January 1, 2025 and ending December 31, 2026 to full board. D. McCain seconded. Unanimous. ***Motion carried.***

- 911 Control Center Entranceway RFP – B. Murray shared 911 control room and restroom access for 911 staff is cumbersome as access is through jail. Sheriff would like to create easier accessibility for 911 staff with new entranceway. T. Ellis motioned to recommend approval and publishing of 911 control room entranceway RFP to full board. D. McCain seconded. Unanimous. *Motion carried.*

#### **General Information/Public Comments**

#### **Closed Session**

#### **Adjournment**

- T. Ellis motioned and D. McCain seconded that the meeting be adjourned. Unanimous. *Motion Carried.*

Minutes submitted by Angie Thompson, County Board Administrator