



Effingham County Board
101 N. 4th Street, Suite 301, Effingham, IL
217.342.4990

November 12, 2024 8:30 AM
Building and Grounds Committee Meeting

MINUTES

Committee Members Present: Doug McCain, Tim Ellis, Norbert Soltwedel

Other Board Members Present: Josh Douthit

Committee Member Absent: None

Others Present: Sheriff Kuhns, Travis Buhnerkempe, P. Braun, K. Rhodes

Minutes

- Minutes from October 15, 2024 meeting were approved. T. Ellis motioned/D. McCain seconded. Unanimous. **Motion carried.**

Unfinished Business

- Effingham County Museum – J. Douthit shared roof replacement RFP has been completed with anticipated submission date of November 10th and bid selection at December Building and Grounds Committee meeting. J. Douthit stated RFP includes options of different types of material for roofing along with option to add clock tower. J. Douthit anticipates possibility of utilizing remaining previously earmarked ARPA funding to complete out project. T. Ellis recommended roof replacement RFP be sent to full board with approval of the State’s Attorney. D. McCain seconded. Unanimous. **Motion carried.**
- Historic Courtyard and Gazebo Project – J. Douthit reported payment plan in place for contract. J. Douthit updated committee with project status of demolition complete and drainage currently under construction. J. Douthit confirmed his project oversight will continue throughout progress of project to completion.

New Business

- Pre-Trial Services Lease – Sheriff Kuhns stated lease is to expire the end of December. Sheriff Kuhns recommended non-compete clause be added to lease agreement. Discussion on possibility of non-compete clauses to be added to all lease agreements.
- FY25 Meeting Schedule – T. Ellis motioned to approve FY25 meeting schedule. D. McCain seconded. Unanimous. **Motion carried.**

General Information/Public Comments

- County Building Windows Replacement Update – T. Buhnerkempe stated project is mostly complete with minor fixes remaining. P. Braun reported carpet removal was challenging due to glue under old carpeting. P. Braun complimented Wright’s staff for going above and beyond in project as well as county maintenance staff in ensuring project was smooth, clean, and progressing on schedule.

Closed Session

Adjournment

- T. Ellis motioned and D. McCain seconded that the meeting be adjourned. Unanimous. **Motion carried.**

Minutes submitted by Angie Thompson, County Board Administrator