

EFFINGHAM COUNTY EMERGENCY TELEPHONE SYTEM BOARD MINUTES

April 16, 2024 Noon

EFFINGHAM COUNTY BUILDING 3rd FLOOR BOARD ROOM

Board Members Present: Jason McFarland, Paul Kuhns, Dave Campbell, Larry Thies, Dave Budde, Brant Yochum, Dave Mahon

Absent: John Maguire, Jake Buhnerkempe

Others Present: Tina Daniels, Billie Bales, Jason Repking, J Zerrusen, Travis Buhnerkempe, Greg Sapp

Minutes

L Thies motioned/J McFarland seconded minutes of the March 19, 2024 meeting were approved as written.
Motion carried.

Financial Report & Expenditure Report

A financial report was given by D Campbell showing a March 31, 2024 balance of \$1,747,770.17 along with an Expenditure Statement for bills to be approved for \$52,456.17. The bills included payment to Robert Niebrugge & Sons for \$34,250.00 for the purchase & installation of a new generator. D Mahon motioned/P Kuhns seconded to accept the financial and approve expenditure reports. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, D Budde, B Yochum, D Mahon; Disapproving votes: 0; Absent: J Maguire, J Buhnerkempe) ***Motion carried.***

Committee Reports

Equipment Committee

- Follow-up on the Lifecycle Management Spreadsheet – J Maguire was absent, but T Daniels reported Billie Bales & herself are still working on gathering data. She said the spreadsheet will be very helpful once they get all the information entered.

Emergency Service Agencies Quarterly Meeting

- No issues needing reported.

Finance Committee

- CD Rates Review/Money Market – D Mahon motioned/P Kuhns seconded to table the transfer of money from the money market to a CD for an agenda item to be voted on in May. They are possibly looking at getting (2) \$250,000 CD's, with staggered maturity dates. Voice vote:7-0. ***Motion carried.***

Addressing/GIS Report- Jill Zerrusen

Addressing (see attached report).

- 6 new addresses; Review Network Centre Dr Blvd; general address questions/ verifications/phone calls/letters; address letter to Bank

Mapping (see report)

- New data to INdigital; change labeling on FLEX map; change Effingham address; change Teutopolis address; MSAG changes; general mapping questions/updates/discussions

System Administrator's Report – Tina Daniels

- See attached monthly 911 phone data & CAD data for both PSAP's.
- Quote for chairs for EPD – D Mahon motioned/L Thies seconded to purchase (2) new chairs, for the City PSAP, per quote of \$4,355.00, from Advanced Ergonomic Concepts, Inc. (Roll call vote: Approving votes: P Kuhns, D Campbell, L Thies, D Budde, B Yochum, D Mahon; Disapproving votes: 0; Abstain: J McFarland; Absent: J Maguire, J Buhnerkempe) ***Motion carried.***

- Daniels reported this week has been designated as National Telecommunicator Week. Both PSAP's are celebrating this week with gifts from the different agencies they dispatch for. Daniels purchased some items that will be distributed throughout the week.
- Daniels & Bales attended a Region 6 & 7 meeting in Mt. Vernon March 20th. They were briefed on several house bills that pertained to 911, including HB 3548, which deals with CESSA implementation. The CESSA implementation date has been extended to 7/1/2025.
- Daniels & Bales have implemented the new Virtual Academy training platform. The dispatchers have given good reviews.
- J Zerrusen, J Repking, B Bales & T Daniels will be attending the Motorola Flex Conference April 28th through May 2nd.

IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software/correspondence (see attached report)
- 911 Network Support- Replaced UPS batteries; software updates; Net Motion renewal conference call; Router update; Printer jam; Laptop connection VPN (see attached report)

Old Business

- Nothing reported.

New Business

- Generator Annunciator – Sheriff Kuhns reported this was an add-on option, which we opted out of when we purchased our new generator. The remote annunciator is a control panel enabling the operational status of the generator to be sent to another inside location remote from the generator location. Maintenance currently has to go outside to pull up this information. P Kuhns motioned/J McFarland seconded for Robert Niebrugge & Sons to purchase and install the remote annunciator for \$1,250.00. (Roll call vote: Approving votes: J McFarland, P Kuhns, D Campbell, L Thies, D Budde, B Yochum, D Mahon; Disapproving votes: 0; Absent: J Maguire, J Buhnerkempe) ***Motion carried.***

General Information/Public Comments

On a motion by L Thies and seconded by D Mahon the meeting was adjourned to May 21, 2024 at Noon in the 3rd Floor County Board Room at the Effingham County Building. ***Motion carried.***

Minutes Submitted by Joyce Worman
911 Administrative Aide