



Effingham County Board  
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# EFFINGHAM COUNTY BOARD

## REGULAR MEETING

May 20, 2024 – 4:00 p.m.

### MINUTES

EFFINGHAM COUNTY BOARD MEMBERS: Joshua Douthit-District B, Chair, David Campbell-District D, Vice Chair, Norbert Soltwedel-District A, Tim Ellis-District C, Christopher Keller-District E, Elizabeth Huston-District F, Doug McCain-District G, Sandra Gillet-District H, Jeremy Deters-District I.

#### 1. ROLL CALL, PLEDGE, PRAYER

The County Board of Effingham County, Illinois met pursuant to a regular meeting on Monday, May 20, 2024 at 4:00 p.m. in the County Board Room, County Building, City of Effingham, and State of Illinois.

Meeting was called to order by Chairman Joshua Douthit. Roll call was taken with the following Board Members present: Joshua Douthit, David Campbell, Norbert Soltwedel, Tim Ellis, Christopher Keller, Doug McCain, Sandra Gillet, Jeremy Deters. Pledge of Allegiance was said. Chairman J. Douthit gave the prayer.

#### 2. RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS

- None

#### 3. CONSENT AGENDA ITEMS

##### APPROVE MINUTES

##### ACCEPT OFFICER'S MONTHLY REPORTS

##### APPROVE BILLS – COUNTY BOARD PER DIEM & EXPENSES

##### COMMITTEE AGENDA CONSIDERATIONS

- Approve Decennial Reports
  - Watson Fire Protection District Decennial Report
  - Altamont Fire Protection District Decennial Report
  - Union Township & Union Township Road District Decennial Report
  - Bishop Township Decennial Report
  - Multi Township Assessing District Decennial Report
  - Moccasin Township & Road District Decennial Report
  - Douglas Township Decennial Report

- Approve Resolution – Abating City of Altamont FY24 GIS Fee
- Approve Resolution – Abating City of Effingham FY24 GIS Fee
- Approve The Sidwell Company for ArcGIS Pro Parcel Fabric Migration Contract in the amount of \$24,050.00
- Approve Bushue HR Agreement
- Approve Appointments:
- Board of Review
  - John Taylor (6/1/2024-5/31/2027)
  - Jim Ping (6/1/2024-5/31/2027)
- 911 Board
  - Jake Buhnerkempe (6/1/2024-5/31/2027)
- Agricultural Area
  - Doug McCain (6/1/2024-5/31/2027)
- Tri-County Fire Protection District
  - Jeffrey Evans (5/20/2024-5/2027)
- Watson Fire Protection District
  - Eric L Webb (5/20/2024-5/2027)
- Ethics Commission
  - Bill Passalacqua (6/1/2024-5/31/2026)
- Approve Resolution to Award Low Bidders from April 25th MFT Materials Letting
- Approve Review of County Building Window Replacement RFP Bids
- Approve Proposed RFP and Publication of RFP for Historic Courtyard Drainage and Gazebo Project
- Approve Disbursement of \$17,000.00 from Earmarked ARPA Funding to Effingham Regional Career Foundation
- Approve Disbursement of \$2,500.00 from Hotel-Motel Funding for Lake Sara 4th of July Fireworks
- Approve School Resource Officers Agreement
- Approve Purchase of Two (2) Postage Machines from Capital Improvement Funding

#### CONSENT AGENDA CONSIDERATIONS

- Member T. Ellis pulled item “Approve Review of County Building Window Replacement RFP Bids”. Chairman J. Douthit placed item as # 4-A.
- Member S. Gillet pulled item “Approve Resolution – Abating City of Effingham FY24 GIS Fee”. Chairman J. Douthit placed item as # 4-B.
- Member N. Soltwedel wanted clarification on agenda item “Approve Decennial Report - Multi Township Assessing District Decennial Report”. Member N. Soltwedel wanted to know which one of the Multi-Township Assessing District this is referring to. It was confirmed that it was the Union-Watson Multi Township Assessing District. This agenda item was not pulled but for the minutes to note the name of the assessing district.

#### CONSENT AGENDA APPROVAL

- Member J. Deters made a motion to approve the consent agenda except items pulled under the consent agenda considerations. Member N. Soltwedel seconded. **Motion carried** on a roll call vote 7 ayes; 0 nays; 1 absent; 0 abstain.
- **#4-A APPROVE REVIEW OF COUNTY BUILDING WINDOW REPLACEMENT RFP BIDS**  
Member T. Ellis pulled this agenda item for discussion on the two bids received for the window replacement project. He wanted all board members to be aware of the two different bids which were received from Dan’s Glass and Superior Window Company. Member T. Ellis noted the lower bidder was Superior Windows. There was additional discussion on the disposal of the windows since this now not specified in the RFP. It was decided the disposal of the windows would be determined by the vendor that would be selected for the project. It was also noted Superior

Window Company stated the need to insulate around the windows which was included in their bid. Member T. Ellis made a motion to approve the low bid of \$196,421.00 from Superior Window Company for the window replacement project. Member N. Soltwedel seconded. **Motion carried** on a roll call vote 7 ayes; 0 nays; 1 absent; 0 abstain.

• **#4-B APPROVE RESOLUTION – ABATING CITY OF EFFINGHAM FY24 GIS FEE**

Member S. Gillet pulled this agenda item to abstain from the vote. Member C. Keller made a motion to approve the Resolution to abate the City of Effingham FY24 GIS fee. Member T. Ellis seconded. Member S. Gillet abstained from the vote. Unanimous. **Motion carried.**

**5. APPROVE BOARD RECOMMENDED BID AWARD FOR COUNTY BUILDING REPLACEMENT WINDOWS WITH COMMITTEE RECOMMENDATION**

Board Chairman J. Douthit noted this agenda item as stricken. The bid was awarded to Superior Window Company in agenda item #4-A.

**6. APPROVE ROY BAILEY APPOINTMENT TO THE AGRICULTURAL AREA COMMITTEE (06/01/2024 – 05/31/2024) WITHOUT COMMITTEE RECOMMENDATION**

- Board Chairman J. Douthit noted a typographical error on the appointment dates. It was noted the appointment dates should reflect 06/01/2024 thru 05/31/2027. A correction will be made. Member N. Soltwedel made a motion to approve the appointment of Roy Bailey to the Agricultural Area Committee with a term of 06/01/2024 – 05/31/2027. Member C. Keller seconded. Unanimous. **Motion carried.**

**7. APPROVE PROCLAMATION FOR NATIONAL POLICE WEEK WITHOUT COMMITTEE RECOMMENDATION**

- A proclamation was presented to observe May 13-19, 2024 as National Police Week and May 15, 2024 as Peace Officers Memorial Day. Member C. Keller made a motion to approve the proclamation for National Police Week and Peace Officers Memorial Day. Member D. McCain seconded. Unanimous. **Motion carried.**

**8. APPROVE UPDATED DAMAGE ASSESSMENT TEAM AGREEMENT FOR DIVE RESCUE WITHOUT COMMITTEE RECOMMENDATION**

- A preliminary agreement was presented a few months ago. The agreement is for the Dive Rescue team to conduct damage assessments for the City of Effingham. The City of Effingham made a few changes to the preliminary agreement. The final agreement will be a 10 year agreement in which the City of Effingham will pay the Dive Rescue team a one time stipend of \$10,000.00. If there is a termination of the agreement, there will be a prorated amount of \$1,000.00 to pay back the stipend for each year it is terminated. Aaron Jones, States Attorney, confirmed the changes. There was discussion on item #2 about equipment expense reimbursement. It was noted that Terry Trueblood was comfortable with the agreement. Member D. Campbell made a motion to approve the Damage Assessment team agreement for Dive Rescue. Member D. McCain seconded. Member S. Gillet abstained from the vote. **Motion carried** on a roll call vote 6 ayes; 0 nays; 1 absent; 1 abstain.

**9. ELECTION OFFICIALS REPORTS**

- None

**10. COMMITTEE REPORTS**

- Dave Campbell noted over \$30,000.00 is available in the Revolving Loan Fund.
- Norbert Soltwedel talked about the proposal for the gazebo project. Chairman Josh Douthit updated the board about the approved IDNR 50/50 grant. He noted the project will be considered

one RFP that includes the removal of the existing gazebo and construction of the new pavilion. He stated some of the project details which included the pavilion, drainage, sidewalks, lighting, etc.

- Jeremy Deters stated the airport road project started on May 20, 2024.
- Josh Douthit recognized and noted the names of the Teutopolis and Montrose Firefighters who received the medal of honor in Springfield.
- Josh Douthit recognized the Teutopolis Tennis team on a Sectional win, Altamont Boys Track team on a Sectional win and Isabella Keller on her individual track accomplishments.

#### **11. PUBLIC COMMENTS**

- Courtney Yockey informed the board about the monthly business webinar on May 30 with IMEC. He also noted the Effingham County Chamber will host Camp Start-Up and this will take place on May 28-31. This is for business entrepreneurs from ages 11-15.
- Josh Douthit noted Lucinda Hart will retire from the Effingham County Chamber. He expressed his appreciation and recognition of her service to the Chamber.

#### **12. CLOSED SESSION**

- None

#### **13. ADJOURN**

- Member C. Keller motioned to adjourn this meeting. Member T. Ellis seconded. Unanimous.  
***Motion carried.***