



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

**Legislative/Personnel Committee  
of the Whole of the Effingham County Board  
3rd Floor Board Room, Effingham County Building  
Monday, December 11, 2023 at 2:00 p.m.**

LEGISLATIVE COMMITTEE OF THE WHOLE: David Campbell; Chairman, Jeremy Deters; Vice Chair, Josh Douthit, Tim Ellis, Chris Keller, Sandi Gillet, Norbert Soltwedel, Doug McCain, Elizabeth Huston

Committee Members Present: D. Campbell, J. Deters, J. Douthit, T. Ellis, C. Keller, S. Gillet, N. Soltwedel, D. McCain.

This meeting was called to order by Chair David Campbell.

**1. Approve Minutes**

- Member J. Deters made a motion to approve the minutes. Member C. Keller seconded. Unanimous **Motion carried.**

**2. Unfinished Business**

- Ordinance – Public Right of Way/Public Property  
Aaron Jones, States Attorney, noted he is reviewing this ordinance and making some changes and additions. The final draft will be presented at the regular county board meeting without committee recommendation.

**3. New Business**

- Handbook Changes –
  - Illinois Paid Leave for All Workers Act  
It was noted language will be added to the Employee Handbook for the Illinois Paid Leave for All Workers Act. This change will make the handbook in compliance with the new state statute that will take effect on January 1, 2024. All full time employees will receive one week of paid leave and part time employees leave will be pro-rated. Member C. Keller made a motion to recommend to the full board to approve the handbook change for the Illinois Paid Leave for All Workers Act. Member D. McCain seconded. Unanimous. **Motion carried.**
  - Additional PTO Day  
The PTO Day will increase from two days to three days in the calendar year. Member J. Douthit made a motion to recommend to the full board to approve the additional PTO day. Member J. Deters seconded. Unanimous **Motion carried.**

- Other Changes  
The other changes include an adjustment to the amount of the county's contribution for health insurance, some statutory word changes/updates for sick leave reasoning and victim economic security, compensation for overtime pay, changing the part-time eligible benefits and language change for drug testing per IDOT regulations. Member J. Douthit made a motion to recommend the full board to approve the above changes to the Employee Handbook. Member C. Keller seconded. Unanimous **Motion carried.**

- Mason Township Decennial Report

Member J. Douthit made a motion to recommend to the full board to approve the Mason Township Decennial report. Member J. Deters seconded. Unanimous. **Motion carried.**

- Teutopolis Township Decennial Report

Member J. Douthit made a motion to recommend to the full board to approve the Teutopolis Township Decennial report. Member C. Keller seconded. Unanimous. **Motion carried.**

- 2024 Meeting Schedule

Member J. Deters made a motion to recommend to the full board to approve the 2024 Legislative meeting schedule. Member J. Douthit seconded. Unanimous. **Motion carried.**

#### 4. Appointments

- Economic Development Advisory Board

- Norma Lansing (12/18/2023-11/30/2025)
- Ed Hoopgarner (12/18/2023 – 11/30/2025)
- Todd Hull (12/18/2023-11/30/2024)

- 708 Board

- Betsy Scott (01/01/2024 – 12/31/2028)

- 911 Board

- Jason McFarland (12/18/2023 – 11/30/2026)

The above appointments will be approved as a group. Member C. Keller made a motion to recommend to the full board for approval of the appointments. Member J. Douthit seconded. Unanimous. **Motion carried.**

#### 5. General Information/Public Comments

- Safe-T Act – Update

Aaron Jones, States Attorney, noted the Safe-T Act has been in effect for three months and there has been no major issues.

#### 6. Closed Session

- None

#### 7. Adjourn

- Member C. Keller made a motion to adjourn this meeting. Member T. Ellis seconded. Unanimous. **Motion carried.**

Respectfully submitted,

Michelle M. Kollmann  
Effingham County Clerk