



Effingham County Board  
101 N. 4<sup>th</sup> Street, Suite 301, Effingham, IL  
217.342.4990

**Legislative/Personnel Committee  
of the Whole of the Effingham County Board  
3rd Floor Board Room, Effingham County Building  
Tuesday, November 12, 2024 at 2:00 p.m.**

LEGISLATIVE COMMITTEE OF THE WHOLE: David Campbell; Chairman, Jeremy Deters; Vice Chair, Josh Douthit, Tim Ellis, Chris Keller, Sandi Rich, Norbert Soltwedel, Doug McCain, Mike Buzzard

Committee Members Present: D. Campbell, J. Douthit, T. Ellis, C. Keller (late), S. Rich, N. Soltwedel, D. McCain, M. Buzzard

This meeting was called to order by Chair David Campbell.

**1. Approve Minutes**

- Member N. Soltwedel made a motion to approve the minutes. Member T. Ellis seconded. Unanimous. ***Motion carried.***

**2. Unfinished Business**

- Wind/Solar Farms  
Kathy Schroeder was present at the meeting for a follow-up on Wind and Solar Farms. She provided a sample ordinance and standard agreement which was developed by the Illinois Farm Bureau and the Illinois State County Board Association. Kathy would like for Effingham County to consider adopting a policy to give some regulations and guidelines. There was discussion on zoning, site approval, tax revenues and the need to put a policy in place. There was a suggestion to have Aaron Jones, States Attorney, develop a policy based off the ordinance that was presented. Pete Koester, with a Carpenters' union, spoke on behalf of a wind/solar policy. He stated a policy put in place for wind and solar farms is important.

**3. New Business**

- Proclamation – National Apprenticeship Week  
It was noted Andrew Hall from Effingham County was the winner of the National Apprenticeship Championship. Effingham County will proclaim National Apprenticeship Week to be November 17 - 23, 2024. Member J. Douthit made a motion to recommend to the full board to approve the Proclamation for National Apprenticeship Week. Member C. Keller seconded. Unanimous. ***Motion carried.***

- Decennial Reports
  - Liberty Township  
Member D. McCain made a motion to recommend to the full board to approve the Liberty Township Decennial report. Member C. Keller seconded. Unanimous. **Motion carried.**
  - Summit Township  
Member C. Keller made a motion to recommend to the full board to approve the Summit Township Decennial report. Member M. Buzzard seconded. Unanimous. **Motion carried.**
  - Montrose Fire Protection District  
Member S. Rich made a motion to recommend to the full board to approve the Montrose Fire Protection District Decennial report. Member D. McCain seconded. Unanimous. **Motion carried.**
- Effingham County Public Transportation – FTA Procurement Policy  
Member J. Douthit gave a brief explanation of the FTA Procurement Policy. This sample policy states identifiable improvements so we will be compliant with the auditor’s recommendations. It was noted Aaron Jones, States Attorney, will review the policy. Kelly Lockhart has given his approval to the policy. Member J. Douthit made a motion to recommend to the full board to approve the Public Transportation FTA Procurement policy with approval from the States Attorney. Member D. McCain seconded. Unanimous. **Motion carried.**
- Effingham County Public Transportation – Financial Policies and Procedures Manual  
It was noted Kelly Lockhart provided the Financial Policies and Procedures Manual and the appropriate information will be noted in the policy. This policy was recommended and provided by IDOT. Member J. Douthit made a motion to recommend to the full board for approval of the Public Transportation Financial Policies and Procedures Manual with approval from the States Attorney. Member C. Keller seconded. Unanimous. **Motion carried.**
- Illinois Emergency Management Mutual Aid System Agreement  
Pamela Jacobs, EMA Director, stated a revision of the Illinois Emergency Management Mutual Aid System Agreement was needed. The last revision was several years ago. She stated Aaron Jones, States Attorney, has reviewed and approved the submitted agreement between Illinois Emergency Management and Effingham County. Member C. Keller made a motion to recommend to the full board to approve the Illinois Emergency Management Mutual Aid System Agreement. Member T. Ellis seconded. Unanimous. **Motion carried.**
- Coroner – Fire Fatality Investigation Conference  
Kim Rhodes, County Coroner, has requested approval to attend the Fire Fatality Investigation Conference in Las Vegas, Nevada from December 9 to December 11, 2024. The cost of the training is in her budget. Since the conference is out of state, it requires board approval to attend. Member N. Soltwedel made a motion for approval for the Coroner to attend the Fire Fatality Training Investigation Conference. Member S. Rich seconded. Unanimous. **Motion carried.**

- FY25 Meeting Schedule  
Member J. Douthit made a motion to approve the FY24 Legislative meeting schedule. Member D. McCain seconded. Unanimous. ***Motion carried.***
  
- 4. **Appointments**  
None
  
- 5. **General Information/Public Comments**  
None
  
- 6. **Closed Session**  
None
  
- 7. **Adjourn**
  - Member C. Keller made a motion to adjourn this meeting. Member J. Douthit seconded. ***Motion carried.***

Respectfully submitted,

Michelle M. Kollmann  
Effingham County Clerk